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Alfreton Town Council

Minutes of the

Full Council Meeting Held on

21st January 2025

At 7pm in Room 1, Alfreton House

Present

Town Mayor: Councillor D Taylor

Elected Members: S Marshall-Clarke, J Gdula, M Kerry, S Walker, J Whetton, K Wood

Staff: V Johnstone

# **ORDER OF BUSINESS**

## 131/24 To receive apologies for absence

Apologies were received from J Bate, M Bennett, H Jowett-Frost, J Walker

The meeting heard that Councillor S Sounes had vacated her seat due to failure to attend for 6 months. A casual vacancy has now arisen, and the due process will be followed.

## 132/24 To receive any declarations of interest from Members

## There were none

## 133/24 Recording and Filming of Council and Committee Meetings

1. The meeting was recorded

## 134/24 Public Participation

## There were 2 members of public present who did not request to speak

## 135/24 To consider any items which should be taken in exclusion of the press and public

**RESOLVED**

Items to be heard at the end of the meeting under item 147/24

## 136/24 To hear from a representative of Derbyshire Police should one be available

## PCSO attended the meeting to give an update on local policing matters.

Officers asked to provide an update on the theft of Interpretation Boards behind St Martin’s Church, Deputy Clerk to supply the incident number.

Issues raised with E-bikes & e-scooters in pedestrian areas

Nov 24 powers were given to PCSO’s to seize electric scooters

Anti-social behaviour at the Welfare Ground tennis courts

Immediate Justice – reoffending rate very low

**137/24 To read and consider the Minutes of the Meeting of Alfreton Town Council held on Tuesday 26th November 2024 copies have been circulated to each Member with the summons to attend the meeting; the Minutes may be taken as read.**

The minutes were read

## 138/24 After consideration to approve the signature of the Meeting Minutes of Tuesday 26th November 2024 by the person presiding as a correct record

**RESOLVED**

The minutes were signed as a correct record with the following amendments:

Councillor MK attended the meeting

That 124/24g. is amended to correspond with 130/24 a.

**139/24 To dispose of business, if any, remaining from the last meeting**

There was none

## 140/24 To receive and consider reports and minutes of committees and working groups

1. To note the Finance & Personnel Committee Minutes from 10.12.24

**RESOLVED**

The minutes were noted

That the staff handbook is presented to Full Council

That the Contractor handbook and Freedom of Information Policy will be presented to Full Council in February

1. To note the Planning Committee Minutes from 15.01.24 and consider the recommendation made

**RESOLVED**

That item 51/24p To consider a quotation for an appraisal of the Conservation Area will be discussed under item 141/24f.

That reasons for absence are removed from the minutes

That a report is prepared for a future meeting on Article 4 direction

## 141/24 To receive and consider additional agenda items in the order in which they have been notified.

1. To set a budget for the financial year 2025/26 of £314,106.75

**RESOLVED**

1. That the attached budget proposal is approved with the following amendments:

The Environment budget is increased to £16,000

The Community projects and grants budget is reduced to £34,000

The requested precept is £247,444.00

1. That under the provisions of the Local Government Finance Act 1992, s41, The Council of the Borough of Amber Valley being the charging Authority for the said Borough are given notice that in the respect of the financial year beginning 1 April 2025 that Alfreton Town Council will require from them the sum of £247,444.00 to meet the expenses of the Town Council and that Alfreton Town Council require Amber Valley Borough Council to levy the said sum as an additional item of the Council Tax
2. That Lead members for each portfolio are consulted on their budget requests prior to preparation of the draft budget
3. To receive a report on upgraded CCTV cameras

**RESOLVED**

That the quotation to upgrade the CCTV cameras at a cost of £1,290.00 is accepted

That the costs are applied to the Alfreton House & Properties budget

1. To receive a report on staffing matters (Confidential)

**RESOLVED**

**THIS ITEM WAS HEARD IN EXCLUSION UNDER ITEM 147/24**

1. To receive a proposal for a Grounds Maintenance Operative (Confidential)

**RESOLVED**

**THIS ITEM WAS HEARD IN EXCLUSION UNDER ITEM 147/24**

1. Time off in Lieu/Overtime Policy

**RESOLVED**

That the policy is approved with the following amendments:

That a monthly report is brought to council, sharing the number of additional hours accrued in the month.

1. To consider a quotation for an appraisal of the Conservation Area

**RESOLVED**

**THIS ITEM WAS HEARD IN EXCLUSION UNDER ITEM 147/24**

**RESOLVED**

**142/24 To ratify the signing of orders for payment**

1. To receive and approve payments for November 24 £17,461.50

**RESOLVED**

1. To receive and approve payments for December 24 £47,226.53

**RESOLVED**

1. To approve the bank reconciliation for November 24 £129,186.57

**RESOLVED**

1. To approve the bank reconciliation for December 24 £83,614.75

**RESOLVED**

1. To note the budget update for November 24

**RESOLVED**

1. To note the budget update for December 24

**RESOLVED**

## 143/24 To receive reports from Members who may have attended Outside Bodies meetings

**RESOLVED**

No reports were available

**144/24 To note correspondence received:**

1. **Letter from Swanwick Parish Council**

**RESOLVED**

That Officers are instructed to write a letter of support in particular the loss of biodiversity

1. **Christmas Lights**

**RESOLVED**

That the correspondence is noted

## 145/24 To consider topics for communication

Precept

Centenary Green works

Upgrade of CCTV system

Concerns raised with the police on the use of electric bikes and scooters in pedestrian areas.

**146/24 To receive reports from AVBC Councillors**

King Street property demolition

Street furniture work due to start within next 2 weeks

Borough Councillors asked to feedback to AVBC on antisocial behaviour at the tennis courts

**147/24 To hear any items which should be taken in exclusion of the press and public**

141/24 c. To receive a report on staffing matters (Confidential)

**THIS ITEM WAS HEARD IN EXCLUSION**

**RESOLVED**

That the recommendations made in the confidential report are approved

141/24 d. To receive a proposal for a Grounds Maintenance Operative (Confidential)

**THIS ITEM WAS HEARD IN EXCLUSION**

**RESOLVED**

That the recommendations contained within the confidential report are approved. Additionally, as part of the tender process consideration is given to:

* 1. Scope of service
  2. Performance indicators
  3. Adjudication criteria

141/24 f. To consider a quotation for an appraisal of the Conservation Area

**THIS ITEM WAS HEARD IN EXCLUSION**

**RESOLVED**

1. That the report is deferred until such time that two further quotations have been sought
2. That Officers contact Amber Valley Borough Council to seek assurances that they will take forward any recommendations made as part of the project.