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Alfreton Town Council

Minutes of the

Full Council Meeting Held on

17th March 2025

At 7pm in Room 1, Alfreton House

Present

Town Mayor: Councillor D Taylor

Elected Members: G Dolman, M Kerry, H Jowett-Frost, C Morcombe, J Walker, S Walker, J Whetton, K Wood

Staff: V Johnstone & C Rodgers

# **ORDER OF BUSINESS**

## 148/24 To receive apologies for absence

Apologies were received from J Bate, M Bennett & S Marshall-Clarke

## 149/24 To receive any declarations of interest from Members

## Councillor M Kerry – Item 158/24 i. To consider a request to remove the Town Councils details

## 150/24 Recording and Filming of Council and Committee Meetings

1. The meeting was recorded

## 151/24 Public Participation

## There were 2 members of public present who requested to speak. The meeting heard concerns from a resident regarding HMO’s on Oakland Street.

## 152/24 To consider any items which should be taken in exclusion of the press and public

**RESOLVED**

*Item 158/24 m. To consider the Christmas Lights tender due to commercial sensitivity*

## 153/24 To hear from a representative of Derbyshire Police should one be available

## An Officer attended the meeting to give an update on local policing matters:

Antisocial behaviour incidents on Outseats Farm estate, police investigation is ongoing

Spike in antisocial behaviour in general in the town, since January 25,

4 young people have been put on ABC’s

10-15m Immediate Justice referrals

Increase in Patrols on Outseats Farm area & Firs Gardens

Young people riding in the middle of the road pulling wheelies

Update on the theft of the Interpretation Board behind St Martins church, case closed due to insufficient evidence

**154/24 To read and consider the Minutes of the Meeting of Alfreton Town Council held on Tuesday 21st January 2025 copies have been circulated to each Member with the summons to attend the meeting; the Minutes may be taken as read.**

The minutes were read

## 155/24 After consideration to approve the signature of the Meeting Minutes of Tuesday 21st January 2025 by the person presiding as a correct record

**RESOLVED**

The minutes were signed as a correct record

**156/24 To dispose of business, if any, remaining from the last meeting**

There was none

## 157/24 To receive and consider reports and minutes of committees and working groups

1. To note the Events & Christmas Lights Committee Minutes from 04.03.25

**RESOLVED**

The minutes were noted

That item 29/24x is amended to read “To read and consider the minutes of the meeting of the Events & Christmas Lights Committee held on Tuesday 26th September 2024”

## 158/24 To receive and consider additional agenda items in the order in which they have been notified.

1. To consider a report on an Article 4 direction

**RESOLVED**

**The following recommendations were supported unanimously**

1. Alfreton Town Council formally requests the Borough Council to implement an Article 4 Direction in Alfreton to regulate the proliferation of HMOs.
2. Alfreton Town Council formally requests the Borough Council conduct a public consultation process to gather community feedback on the proposed Article 4 Direction.
3. Alfreton Town Council formally requests the Borough Council conduct a full impact assessment to evaluate the consequences of this regulation on housing, infrastructure, and community life.
4. Alfreton Town Council wish to know why there is no provision for single person accommodation on the new developments in Alfreton.
5. To consider a report on Milton Avenue Allotments (Site C)

**RESOLVED**

* 1. Officers will consult with the National Allotment Society to ensure that any decision is fully compliant with the Allotments Act and any other relevant regulations.
  2. Following receipt of the advice a futher report will be prepared for a future meeting

1. To approve the FOI Policy

**RESOLVED**

That the policy is amended to include an internal review process

1. To approve the Staff handbook

**RESOLVED**

That the handbook is amended to ensure it complies with staff contracts and NJC terms & conditions

That the Finance & Personnel Committee meet to consider the required revisions, following this the handbook will then shared with Full Council for consideration

1. To receive the H&S Audit report

**RESOLVED**

That Officers will confirm the asbestos management plan has been provided by Amber Valley Borough Council.

1. To receive the Monitoring report

**RESOLVED**

That the information is noted

1. To receive a request for dispensation from a Member

**RESOLVED**

That the members request is granted for a leave of absence of a period up to 6 months (expiring on 17th September 2025)

1. To consider a report on Alfreton station ticket office

**RESOLVED**

That Officers are instructed to write a further letter seeking clarification on how two members of staff are sufficient to cover the full advertised opening hours

1. To consider a request to remove the Town Council details

**RESOLVED**

That the Town Council prohib the use of its address and telephone number for any organisation that is not based in or a tenant of Alfreton House

That Officers will contact previous tenants and organisations to seek the removal of any such registration

1. To receive a report on rooms 11 and 12

**RESOLVED**

1. That Callum’s Voice be formally thanked for their valuable contribution to the community, and it be noted that they will be greatly missed.
2. That enquiries be made with local community groups, counsellors, and schools to assess interest in renting the room.
3. That the rent for Room 11 be offset through an application under the Town Council's grant process.
4. That Callum’s Voice be approached to suggest any other suitable organisations that may be interested in renting the room.
5. To appoint an Internal Auditor

**RESOLVED**

That auditor 2 is appointed

1. To receive an update on the Councillor vacancy

**RESOLVED**

That the information is noted

1. To consider the Christmas Lights tenders **(Confidential)**

**RESOLVED**

That tenderer 2, City Illuminations are awarded the contract at a cost of £26,100.00 per annum

**159/24 To ratify the signing of orders for payment**

**RESOLVED**

1. To receive and approve payments for January 25 £25,043.50

**RESOLVED**

1. To approve the bank reconciliation for January 25 £64,942.49

**RESOLVED**

1. To note the budget update for January 25

## 160/24 To receive reports from Members who may have attended Outside Bodies meetings

**RESOLVED**

No reports were available

**161/24 To note correspondence received:**

1. Network Rail

**RESOLVED**

That the information was noted

## 162/24 To consider topics for communication

New street furniture

Arrival of new businesses in the town

VE Day celebrations

Article 4

**163/24 To receive reports from AVBC Councillors**

**147/24 To hear any items which should be taken in exclusion of the press and public**

**RESOLVED**Item 158/24 m

1. To consider the Christmas Lights tenders **(Confidential)**

**RESOLVED**

That tenderer 2, City Illuminations are awarded the contract at a cost of £26,100.00 per annum