

BULLYING AND HARASSMENT STATEMENT

We treat everyone with courtesy and respect and ask for the same in return. We ask that you treat your councillors and council staff courteously without violence, abuse, or harassment.

Councillors and council staff have the right to carry out their civic duties and work without fear of being attacked or abused. Any behaviour whether that be verbal, physical or in writing, which causes either councillors or council staff to feel uncomfortable, embarrassed, or threatened, is totally unacceptable.

The zero-tolerance policy includes abuse, aggression or threats made in person, over the telephone or in written communication, including on social media. The council considers threatening behaviour to be:

Attempted or actual aggressive, or physical actions made towards any councillor or member of staff.

The use of aggressive, or abusive language, (including raising of the voice, swearing, shouting or in writing) which threatens or intimidates councillors or council staff".

This policy applies throughout all Council Meetings, but it also applies to any Councillor or Council Staff away from Council Meetings



**STOP BULLYING**



IN CO-OPERATION WITH SIC, NALC, LOCAL COUNTY ASSOCIATIONS





**Alfreton Town Council  
Agenda 17<sup>th</sup> March 2025**

Rodgers Lane,  
Alfreton,  
Derbyshire  
DE55 7FF  
Telephone  
01773 520032

Town Mayor and  
Elected Members  
Alfreton Town Council.

11<sup>th</sup> March 2025

Dear Member,

I hereby give you notice that the next meeting of the Full Council will be held

at **Room 1, Alfreton House**

on: **Monday 17<sup>th</sup> March 2025 at 7 pm**

All Members of the Council are summoned to attend for the purpose of considering and resolving the business to be transacted as set out in the following agenda.

Yours sincerely,  
*vic Johnstone*

Vic Johnstone  
Deputy Town Clerk and RFO

## MEETING OF ALFRETON TOWN COUNCIL

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### ORDER OF BUSINESS

#### **148/24 To receive apologies for absence**

#### **149/24 To receive any declarations of interest from Members**

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time, or to request a dispensation. Please note that appropriate forms should be completed prior to commencement of the meeting.

#### **150/24 Recording and Filming of Council and Committee Meetings**

The right to record, film and to broadcast meetings of the council and committees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings. Meetings or parts of the meetings from which the press and public are excluded may not be filmed or recorded. Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner.

- a. The meeting will be recorded

#### **151/24 Public Participation**

The period designated for public participation at a meeting shall not exceed 20 minutes, a member of the public shall not speak for more than 3 minutes, unless directed by the Town Mayor of the meeting. A separate public participation procedure exists.

[Link to Alfreton Town Council policies and procedures](#)

#### **152/24 To consider any items which should be taken in exclusion of the press and public**

If the Council decides to exclude the press and public it will be necessary to pass a resolution in the following terms:- "That in view of the confidential nature of the business about to be transacted, to consider a resolution to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item. *A reason must be stated*

*Item 158/24 m. To consider the Christmas Lights tenders due to commercial sensitivity*

#### **153/24 To hear from a representative of Derbyshire Police should one be available**

**154/24 To read and consider the Minutes of the Meeting of Alfreton Town Council held on Tuesday 21<sup>st</sup> January 2025 copies have been circulated to each Member with the summons to attend the meeting; the Minutes may be taken as read.**

**155/24 After consideration to approve the signature of the Meeting Minutes of Tuesday 21<sup>st</sup> January 2025 by the person presiding as a correct record**

**156/24 To dispose of business, if any, remaining from the last meeting  
There is none**

**157/24 To receive and consider reports and minutes of committees and working groups**

- a. Events & Christmas Lights Committee

**158/24 To receive and consider additional agenda items in the order in which they have been notified.**

- a. To consider a report on an Article 4 direction
- b. To consider a report on Milton Avenue Allotments (Site C)
- c. To approve the FOI Policy
- d. To approve the Staff handbook
- e. To receive the H&S Audit report
- f. To receive the Monitoring report
- g. To receive a request for dispensation from a Member
- h. To consider a report on Alfreton station ticket office
- i. To consider a request to remove the Town Council details
- j. To receive a report on rooms 11 and 12
- k. To appoint an Internal Auditor
- l. To receive an update on the Councillor vacancy
- m. To consider the Christmas Lights tenders (**Confidential**)

**159/24 To ratify the signing of orders for payment**

- a. To receive and approve payments for January 25 £25,043.50
- b. To approve the bank reconciliation for January 25 £64,942.49
- c. To note the budget update for January 25

**160/24 To receive reports from Members who may have attended Outside Bodies meetings**

**161/24 To note correspondence received**

- a. Network Rail

**162/24 To consider topics for communication**

**163/24 To receive written reports from AVBC Councillors**

There are none

**164/24 To hear any items which should be taken in exclusion of the press and public**

The Council **RESOLVES** That in view of the confidential nature of the business about to be transacted, to consider a resolution to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.

**The date of the next meeting is scheduled for Tuesday 15<sup>th</sup> April 2025.**