



ALFRETON TOWN COUNCIL

AGENDA

EVENTS & CHRISTMAS LIGHTS COMMITTEE

Events Committee

27/02/2025

Chairman: Councillor Hannah Jowett-Frost

Councillors: D Taylor, M Bennett, M Kerry, J Whetton, J Bate,
C Morcombe (Christmas Lights Lead Member)

On Tuesday 4th March 2025 at 6pm

ROOM 1, Alfreton House

All Members of the Committee are summoned to attend for the purpose of considering and resolving the business to be transacted as set out in the following agenda.

Yours sincerely

Vic Johnstone
Deputy Town Clerk & RFO

25/24x To receive apologies for absence

26/24x To receive any declarations of interest from Members

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time, or to request a dispensation. Please note that appropriate forms should be completed prior to commencement of the meeting.

27/24x Public Participation

The period designated for public participation at a meeting shall not exceed 20 minutes, a member of the public shall not speak for more than 3 minutes, unless directed by the Town Mayor of the meeting. A separate public participation procedure exists.

[Link to Alfreton Town Council policies and procedures](#)

28/24x To consider any items which should be taken in exclusion of the press and public

If the Council decides to exclude the press and public it will be necessary to pass a resolution in the following terms:- "That in view of the confidential nature of the business about to be transacted, to consider a resolution to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item. *A reason must be stated.*

Item 40/24x To consider the Christmas Lights tenders due to commercial sensitivity

29/24x To read and consider the Minutes of the Meeting of the Events Committee held on Thursday 26th September 2024

copies have been circulated to each Member with the summons to attend the meeting; the Minutes may be taken as read.

30/24x After consideration to approve the signature of the Meeting Minutes of Thursday 26th September 2024 by the person presiding as a correct record

31/24x To discuss future events in Alfreton with a representative from Furthest from the Sea CIC

32/24x To receive the Christmas Lights spend for 2024/25 Financial Year

Budget 2024/25	£33,000.00	Spend	Committed	Remaining
City Illuminations contract	£20,000.00	£20,000.00		£0.00
Electricity	£1,000.00	£420.00		£580.00
Christmas trees	£2,000.00	£1,582.00		£418.00
miscellaneous	£500.00	£298.71		£201.29
Earmarked reserves	£1,085.38	£0.00	£1,085.38	£0.00
Infrastructure and upgrades	£8,000.00	£0.00	£2,930.00	£5,070.00
Total	£32,585.38	£22,300.71	£4015.38	
Remaining	£414.62			£6,683.91

33/24x To review planned events and confirm spend:

Remembrance Budget £700 Actual £724.08

10th November 2024

Road Closure successfully managed by RSM, Peak 4x4 & ATC staff

First Aid cover provided by Derbyshire Light Medical £300.00

Peak 4x4 – Donation £200.00 plus mileage £45.45

Sound system – Location Audio £350.00 (Paid from 23/24)

Registered on Derbyshire Prepared

Poppies from schools in High Street planters

Replacement lamp post poppies and wreaths £177.09

Leisure centre confirmed use of car park for cadet drop off/pickup

XMAS EVENT Budget £7200 Actual £5,953.94

23rd November 2024

Road Closure request for Rodgers Lane £20.00

St Johns Ambulance – suggested donation of £250.00

Jugalubs 6 hours £230.00

Fancy Entertainment stilt walkers (x2) and compares (x2) £940.00

Pure Steel x 2 40 mins £450.00
Darley Brass Band x 2 40 mins £300.00
PDP characters £310.00
Stage £1770.00 (no deposit paid)
School choirs
 Woodbridge
Christ the King
David Nieper Academy
Entertainment at the community hub – Sarah Bright £300.00
Registered with AVBC (Severn Square) and Derbyshire Prepared
PRS PPL £224.18
Rotary Grotto £200.00
Table football £1,100.00
Shed for Grotto £309.95
Lights £90.00
Christmas tree decorations £4.97
Temporary event notice £21.00
Banners £240.00
Rope £20.83

Santa visit to schools Budget £300 Actual £300
11th December 2024

Civic Carol Service Budget £100.00 Actual £100.00

Date: 8th December 2024

Time: 3 pm

Darley Dale Brass Band £300.00 (£100.00 from Events, £200 Mayors Allowance)

General Expenditure

Radios £851.50

Markets Budget £700 Actual £346.45

Pinxton puppets £275.00

Lawn games £50.81

Bunting £20.64

D-Day Budget £1,000 Actual £800.00

Sarah Bright £300.00

Fancy Entertainment £500

34/24x To receive the Event spend for the 2024/25 Financial Year

Budget 2024/25	£12,000.00	Spend	Committed	Remaining
Alfreton Big Summer Event	£0.00			£0.00
Alfreton in Bloom/Allotment Day	£0.00			£0.00
Remembrance Sunday	£700.00	£724.08		-£24.08
Christmas Event	£7,200.00	£5953.94	£250.00	£996.06
Santa Visits	£300.00	£300.00		£0.00
Markets	£700.00	£346.45		£353.55
D-Day	£1,000.00	£800.00		£200.00
Carol Service	£100.00	£100.00		£0.00
EMR (Rotary grotto & Stage hire)		576.99		£0.00
Radios		£851.50		-£851.50
Total	£10,000.00	£9,652.96		£674.03
Remaining	£2,000.00			£2,000.00
				£2,674.03

35/24x To discuss the arrangements for VE Day 80th Anniversary (Thursday 8th May 2025) celebrations

36/24x To set a date for the Christmas Event 2025

37/24x To discuss a Civic Event for Councillor David Taylor

38/24x To discuss entertainment options for the March market 2025

39/24x To consider the Christmas Lights tenders (Confidential)