

Alfreton Town Council Agenda 21st January 2025

BULLYING AND HARASSMENT STATEMENT

We treat everyone with courtesy and respect and ask for the same in return. We ask that you treat your councillors

and council staff courteously without violence, abuse, or harassment.

Councillors and council staff have the right to carry out their civic duties and work without fear of being attacked or abused. Any behaviour whether that be verbal, physical or in writing, which causes either councillors or council staff to feel uncomfortable, embarrassed, or threatened, is totally unacceptable.

The zero-tolerance policy includes abuse, aggression or threats made in person, over the telephone or in written communication, including on social media. The council considers threatening behaviour to be:

Attempted or actual aggressive, or physical actions made towards any councillor or member of staff.

The use of aggressive, or abusive language, (including raising of the voice, swearing, shouting or in writing) which threatens or intimidates councillors or council staff".

This policy applies throughout all Council Meetings, but it also applies to any Councillor or Council Staff away from Council Meetings



STOP BULLYING



ILCC - ABBOTTS WITHELDON, LOCAL COUNCIL ASSOCIATION





**Alfreton Town Council
Agenda 21st January 2025**

Rodgers Lane,
Alfreton,
Derbyshire
DE55 7FF
Telephone
01773 520032

Town Mayor and
Elected Members
Alfreton Town Council.

16th January 2025

Dear Member,

I hereby give you notice that the next meeting of the Full Council will be held

at **Room 1, Alfreton House**

on: **Tuesday 21st January 2025 at 7 pm**

All Members of the Council are summoned to attend for the purpose of considering and resolving the business to be transacted as set out in the following agenda.

Yours sincerely,

Tina Crookes

Tina Crookes
Town Clerk and Proper Officer

MEETING OF ALFRETON TOWN COUNCIL

ORDER OF BUSINESS

131/24 To receive apologies for absence

132/24 To receive any declarations of interest from Members

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time, or to request a dispensation. Please note that appropriate forms should be completed prior to commencement of the meeting.

133/24 Recording and Filming of Council and Committee Meetings

The right to record, film and to broadcast meetings of the council and committees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings. Meetings or parts of the meetings from which the press and public are excluded may not be filmed or recorded. Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner.

- a. The meeting will be recorded

134/24 Public Participation

The period designated for public participation at a meeting shall not exceed 20 minutes, a member of the public shall not speak for more than 3 minutes, unless directed by the Town Mayor of the meeting. A separate public participation procedure exists.

[Link to Alfreton Town Council policies and procedures](#)

135/24 To consider any items which should be taken in exclusion of the press and public

If the Council decides to exclude the press and public it will be necessary to pass a resolution in the following terms:- "That in view of the confidential nature of the business about to be transacted, to consider a resolution to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item. *A reason must be stated*

136/24 To hear from a representative of Derbyshire Police should one be available

137/24 To read and consider the Minutes of the Meeting of Alfreton Town Council held on Tuesday 26th November 2024 copies have been circulated to each Member with the summons to attend the meeting; the Minutes may be taken as read.

138/24 After consideration to approve the signature of the Meeting Minutes of Tuesday 26th November 2024 by the person presiding as a correct record

**139/24 To dispose of business, if any, remaining from the last meeting
There is none**

140/24 To receive and consider reports and minutes of committees and working groups

- a. To note the Finance & Personnel Committee Minutes from 10.12.24
- b. To note the Planning Committee Minutes from 15.01.25 and consider the recommendation made

141/24 To receive and consider additional agenda items in the order in which they have been notified.

- a. To set a budget for the financial year 2025/26 of £314,106.75
- b. To receive a report on upgraded CCTV cameras
- c. To receive a report on staffing matters **CONFIDENTIAL**
- d. To consider a proposal for a Grounds Maintenance Operative **CONFIDENTIAL**
- e. Time Off In Lieu/Overtime Policy
- f. To consider a quotation for an appraisal of the Conservation Area **CONFIDENTIAL**

142/24 To ratify the signing of orders for payment

- a. To receive and approve payments for November 24 £17,461.50
- b. To receive and approve payments for December 24 £47,226.53
- c. To approve the bank reconciliation for November 24 £129,186.57
- d. To approve the bank reconciliation for December 24 £83,614.75
- e. To note the budget update for November 24
- f. To note the budget update for December 24

143/24 To receive reports from Members who may have attended Outside Bodies meetings

144/24 To note correspondence received

- a. Letter from Swanwick Parish Council
- b. Christmas Lights

145/24 To consider topics for communication

146/24 To receive written reports from AVBC Councillors

There are none

147/24 To hear any items which should be taken in exclusion of the press and public

The Council **RESOLVES** That in view of the confidential nature of the business about to be transacted, to consider a resolution to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.

141/24c. To receive a report on staffing matters due to GDPR

141/24 d. To consider a proposal for a Grounds Maintenance Operative due to commercial sensitivity

141/24 f. To consider a quotation for an appraisal of the Conservation Area due to commercial sensitivity

The date of the next meeting is scheduled for Tuesday 18th February 2025.