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Alfreton Town Council

Minutes of the

Full Council Meeting Held on

26th November 2024

At 7pm in Room 1, Alfreton House

Present

Town Mayor: Councillor D Taylor

Elected Members: H Jowett-Frost, S Marshall-Clarke, C Morcombe, D Taylor, S Walker, J Whetton

# **ORDER OF BUSINESS**

## 114/24 To receive apologies for absence

Apologies were received from M Bennett, J Gdula, J Walker, K Wood

## 115/24 To receive any declarations of interest from Members

## There were none

## 116/24 Recording and Filming of Council and Committee Meetings

1. The meeting was recorded

## 117/24 Public Participation

## There were none

## 118/24 To consider any items which should be taken in exclusion of the press and public

1. *124/24a To receive a report on office accommodation due to commercial sensitivity*
2. *124/24cTo consider a report on Centenary Green due to commercial sensitivity*

## 119/24 To hear from a representative of Derbyshire Police should one be available

## There were none

**120/24 To read and consider the Minutes of the Meeting of Alfreton Town Council held on Tuesday 15th October 2024 copies have been circulated to each Member with the summons to attend the meeting; the Minutes may be taken as read.**

The minutes were read

## 121/24 After consideration to approve the signature of the Meeting Minutes of Tuesday 15th October 2024 by the person presiding as a correct record

**RESOLVED**

**The minutes were signed as a correct record**

**122/24 To dispose of business, if any, remaining from the last meeting**

There were none

## 123/24 To receive and consider reports and minutes of committees and working groups

1. To note the Planning Committee Minutes from 23.10.24

The minutes were noted

1. To note the Planning Committee Minutes from 14.11.24 and consider the recommendation made

Item 43/24p relates to National Grid Environmental Statement and scoping process

**RESOLVED**

1. That the council produce a neighbourhood plan
2. That the council work with James Gamble to apply for grant funding from the Locality of £18,000 to complete the plan
3. That a budget is applied to Planning Committee from April 2025

## 124/24 To receive and consider additional agenda items in the order in which they have been notified.

1. To receive a report on office accommodation (Confidential)

**THIS ITEM WAS HEARD IN EXCLUSION**

**RESOLVED**

That option 2 in the confidential report is progressed

1. To consider a report on appointing an Internal Auditor 2025

**RESOLVED**

* 1. That Internal Auditor Jo Taylor is appointed at a cost of £285.00
  2. That the costs are noted for the External Audit for 2024/25 of approximately £630.00

1. To consider a report on Centenary Green (Confidential)

**THIS ITEM WAS HEARD IN EXCLUSION**

**RESOLVED**

1. That Wheeldon’s proposal is accepted;
   1. Replace the entire fence in this area
   2. Install an accessible pedestrian ramp at the centre gate (marked in red on the plan of the confidential report)
   3. Rectify the issue with the access level to the double gate so that machinery & pedestrian access is possible (marked in red on the plan of the confidential report)
2. That the quotation of £3,545.00 from RSM Home and Gardens for stoning pathways is accepted
3. That a budget of £330 is set replanting

## 125/24 To ratify the signing of orders for payment

1. To receive and approve payments for October £17,075.36

**RESOLVED**

The payments of £17,075.36 were approved

1. To approve the bank reconciliation for October £145,554.90

**RESOLVED**

The bank reconciliation of £145,554.90 was approved

1. To note the budget update for October 2024

**RESOLVED**

The budget was noted

**126/24 To receive reports from Members who may have attended Outside Bodies meetings**

There were none

## 127/24 To note correspondence received

1. Consultation on remote meetings & proxy voting
2. Freedom of Information requests and responses

**RESOLVED**

The details were noted

## 128/24 To consider topics for communication

Christmas Lights

Christmas Event

Office relocation

Centenary Green

## 129/24 To receive written reports from AVBC Councillors

There were none

Members heard from Cllr S Marchall-Clarke regarding furniture update

## 130/24 To hear any items which should be taken in exclusion of the press and public

The Council **RESOLVES** That in view of the confidential nature of the business about to be transacted, to consider a resolution to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.

1. To receive a report on office accommodation due to commercial sensitivity

**RESOLVED**

* 1. That considering the two options available and emerging upgrades and maintenance required on Alfreton House along with budget constraints as detailed in the report, option 2, to relocate to vacant office space in Alfreton House is progressed as a cost of £2,195.00 year 1, £5,300.00 over 5 years.

1. To consider a report on Centenary Green due to commercial sensitivity

**RESOLVED**

1. That Wheeldon’s proposal is accepted;
   1. Replace the entire fence in this area
   2. Install an accessible pedestrian ramp at the centre gate (marked in red on the plan of the confidential report)
   3. Rectify the issue with the access level to the double gate so that machinery & pedestrian access is possible (marked in red on the plan of the confidential report)
2. That the quotation of £3,545.00 from RSM Home and Gardens for stoning pathways is accepted
3. That a budget of £330 is set replanting