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MINUTES OF ALFRETON TOWN COUNCIL FULL COUNCIL MEETING HELD ON 21ST MARCH 2023 AT 7PM, ROOM 1

Present:

Town Mayor: Councillor J Walker

Councillors: H Jowett-Frost, M Kerry, D Taylor, J Walker, S Walker, K Wood

Staff: Town Clerk – Tina Crookes

# **MEETING OF ALFRETON TOWN COUNCIL**

## 200/22 To receive apologies for absence

Apologies were received and noted from Councillors M Bennett, G Dolman, J Gdula, S Marshall-Clarke reasons were noted and accepted

## 201/22 To receive any declarations of interest from Members

There were none

## 202/22 Recording and Filming of Council and Committee Meetings

a. For the purposes of minute taking an Officer will record the meeting audially and delete the files once the draft minutes have been produced.

## 203/22 Public Participation

There were none

## 204/22 To consider any items which should be taken in exclusion of the press and public

1. 210/22c To receive a confidential report on staffing matters – due to staff confidentiality and GDPR

**Item 210/22a was taken at this point**

1. To hear from a representative of Network Rail

## 205/22 To hear from a representative of Derbyshire Police should one be available

No one was available to attend

Members heard about concerns of offensive images being posted in the town

**RESOLVED**

1. That offensive images are removed by RSM Home and Gardens
2. That clarity is sought from the Police on offensive images

## 206/22 To read and consider the Minutes of the Meeting of Alfreton Town Council held on Tuesday 21st February 2023 copies have been circulated to each Member with the summons to attend the meeting; the Minutes may be taken as read.

The minutes were read

## 207/22 After consideration to approve the signature of the Meeting Minutes of Tuesday 21st February 2023 by the person presiding as a correct record

**RESOLVED**

The minutes were approved as a correct record

## 208/22 To dispose of business, if any, remaining from the last meeting

There was none

## 209/22 To receive and consider reports and minutes of committees and working groups

1. To receive the minutes of the Regeneration Committee 9th March 2023

**RESOLVED**

The minutes were noted

1. To receive the notes of the Christmas Lights Portfolio meeting 6th March 2023

**RESOLVED**

That the recommendation contained in the notes are approved

## 210/22 To receive and consider additional agenda items in the order in which they have been notified.

1. **To hear from a representative of Network Rail**

3 representative from Network Rail attended and made a presentation to the meeting.

**RESOLVED**

1. That a press release is prepared and issued on 22/03/23
2. That officers write to the MP to obtain assurances that this project is being committed to with no further delays
3. That an update is sent to DCC transport
4. **To receive a report on First Aid and Fire Marshall Training**

**RESOLVED**

* 1. That first aid training is arranged for all staff and contractors if available to attend at a cost of £200.00
  2. That a further budget is set of £200.00 for any further identified Health and Safety training required
  3. Total £400.00 from the Training and Development Budget 2022/23

1. **To receive a confidential report on staffing matters**

**ITEM HEARD IN EXCLUSION**

**RESOLVED**

That the details contained in the report are noted and the recommendation approved

1. **To consider a report on the Umbrella display**

**RESOLVED**

1. That the Clerk undertakes a value for money assessment with Decx and other locations
2. That the decision to accept the quote following the outcome of point i. above is delegated to the Clerk in consultation with Lead and Support member for Finance and Lead and Support member for Regeneration
3. That the quote for an umbrella canopy is accepted of £9995.00 with funding from 2022/23 regeneration budget of £5000.00 and the remaining £4995.00 from the 2023/24 regeneration budget is approved by ii. above
4. **To receive a report on the purchase of a replacement cone tree**

**RESOLVED**

* 1. That a replacement cone tree is purchased from the 23/24 budget at a cost of £6,500.00
  2. That the Alfreton House icicles and curtain lights are swapped to warm white to match the new cone tree at no cost
  3. That the displays at Alfreton House are refurbished to match the new cone tree at a cost of £200 from the 23/24 budget
  4. That members consider the options for the existing cone tree, either to reuse where possible or alternatively ask City to explore sale of the tree

1. To consider a report on Insurance renewal

**RESOLVED**

1. That £376.26 is vired from balances to the Insurance budget to meet the shortfall
2. That members accept the quotation for the insurance policy renewal at a cost of £6026.26 for 23/24
3. Prior to the 2024/25 premium falling due, a full reinstatement valuation is considered
4. That early in 2024 quotations are secured from competitors in readiness for comparison to Zurich’s 2024 premium quotation
5. That a concern is raised regarding the deal and potential mi-selling of the product

## 211/22 To ratify the signing of orders for payment

**RESOLVED**

**That the account are approved as follows**

1. payments for February 2023 £19,399.78
2. bank reconciliation for February 2023 £70,998.43

## 212/22 To receive reports from Members who may have attended Outside Bodies meetings

There were none

## 213/22 To note correspondence received

## Details were noted

## 214/22 To consider 4 topics for communication

**RESOLVED**

Due to the pre-election period only the following was approved

Network Rail

## 215/22 To review and approve the following policies:

**RESOLVED**

The following policies were approved with an amendment to the Grant sports and social policy

1. Grant sports and social policy amended to

Applications will be considered at a meeting of the full council, 3 times per year: April, September & January or the subsequent meeting should those be cancelled

1. Data Retention Policy
2. Training and Development Policy

## 216/22 To consider Planning Applications – 5 applications have been received since the last meeting:

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Ref: [AVA/2022/1043](https://www.ambervalley.gov.uk/planapps?refval=AVA-2022-1043)

Address: Unit B2, Derbyshire County Council Units, Salcombe Road, Alfreton, Derbyshire, DE55 7RG

Proposal: Change of use of industrial unit (B2) to mixed use of micro brewery incorporating retail use

Ref: [AVA/2023/0106](https://www.ambervalley.gov.uk/planapps?refval=AVA-2023-0106)

Address: Land Adjacent 45 Mansfield Road, Mansfield Road, Alfreton, Derbyshire, DE55 7JJ

Proposal: Variation of condition 19 of AVA/2020/0156 to change wording to 'No dwelling shall be occupied, until the permanent vehicular access to the site has been provided via Mansfield Road, fully in accordance with the revised application drawing

**RESOLVED**

1. That clarification is sought on application [AVA/2023/0106](https://www.ambervalley.gov.uk/planapps?refval=AVA-2023-0106) if already approved

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Ref: [AVA/2023/0098](https://www.ambervalley.gov.uk/planapps?refval=AVA-2023-0098)

Address: 78 High Street, Alfreton, Derbyshire, DE55 7BE,Proposal:Extension to existing HMO for creation of 3 additional bedsits, bike and bin store

**RESOLVED**

1. Whilst the Town Council accept that there is a need for additional housing, they question the suitability of this building/location for conversion to a House of Multiple Occupancy.
2. Alfreton Town Council is currently working on regeneration for the town and sees restaurants and bars a more sustainable way forward and a better way to revitalise this central part of the town.
3. The site has no dedicated parking and there is insufficient on street parking in the area. The building is on the busy high street.
4. That this response forms a standard response to all HMO requests for Alfreton.

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Ref: [AVA/2022/0938](https://www.ambervalley.gov.uk/planapps?refval=AVA-2022-0938)

Address: Land Adjacent 45 Mansfield Road, Mansfield Road, Alfreton, Derbyshire, DE55 7JJ

Proposal: Non material amendment for conditions 3, 5, 12, 13, 14, 16, 18, 19, 21, 22, 30 of AVA/2020/0156 to insert wording to exclude demolition from the conditions precedent.

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Ref: [AVA/2023/0157](https://www.ambervalley.gov.uk/planapps?refval=AVA-2023-0157)

Address: 18 Bishop Street, Alfreton, Derbyshire, DE55 7EF

Proposal: Two storey side extension

**Date of next meeting: 18th April 2023**

**217/22 Confidential item**

That in view of the confidential nature of the business about to be transacted, to consider a resolution to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item for GDPR reasons and staff confidentiality.

1. 210/22c To receive a confidential report on staffing matters – due to staff confidentiality and GDPR
2. That the employment and transfer of employee from Vertas to the Council is delegated to the Town Clerk in consultation with the Lead and Support Member of Finance and Personnel portfolio
3. That a future report is produced with costs and liabilities to the Council.

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