Alfreton Town Council

Minutes 16th July 2024

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Alfreton Town Council

Minutes of the Full Council Meeting

Held on 16th July 2024

In Room 1, Alfreton House

Present

Town Mayor: Councillor D Taylor

Councillors: J Bate, M Bennett, J Gdula, H Jowett-Frost, M Kerry, S Marshall-Clarke, C Morcombe, J Whetton, K Wood.

**MEETING OF ALFRETON TOWN COUNCIL**

# **ORDER OF BUSINESS**

## 58/24 To receive apologies for absence

Apologies were received from Councillors;

G Dolman, S Sounes, J Walker, S Walker for personal reasons

## 59/24 To receive any declarations of interest from Members

## Declarations were received from the following Councillors;

H Jowett-Frost

Item 7024a. To consider a report on Rental Review of Alfreton House (Confidential due to commercial sensitivity and GDPR) – DPI – To leave the meeting

M Kerry

Item 70/24i. To hear an update from a representative of Alfreton Youngster’s Umbrella Provision – Personal – to remain in the meeting

## 60/24 Recording and Filming of Council and Committee Meetings

1. The meeting was recorded

## 61/24 Public Participation

There were two members of the public present and two police officers

One member of the public wished to speak regarding item 70/24h. To consider a report on the Centenary Green.

Members listened to their concerns regarding the management of the Centenary Green and the closure of some walkways.

## 62/24 To consider any items which should be taken in exclusion of the press and public

## 70/24 a. To consider a report on Rental Review of Alfreton House (Confidential due to commercial sensitivity and GDPR)

## 63/24 To hear from a representative of Derbyshire Police should one be available

Two police officers attended the meeting.

Aware of nuisance bikes and more incidents reported. Continue to report through 101.

Aware traffic lights on High Street were causing concerns. If risk to life 999 any incidents.

Councillor C Morcombe joined the meeting

**64/24 To read and consider the Minutes of the Meeting of Alfreton Town Council held on Tuesday 18th June 2024 copies have been circulated to each Member with the summons to attend the meeting; the Minutes may be taken as read.**

The minutes were read

## 65/24 After consideration to approve the signature of the Meeting Minutes of Tuesday 18th June 2024 by the person presiding as a correct record

The minutes were signed as a correct record

**66/24 To read and consider the Minutes of the Extraordinary Meeting of Alfreton Town Council held on Thursday 27th June 2024 copies have been circulated to each Member with the summons to attend the meeting; the Minutes may be taken as read.**

The minutes were read

## 67/24 After consideration to approve the signature of the Extraordinary Meeting Minutes of Tuesday 27th June 2024 by the person presiding as a correct record

The minutes were signed as a correct record

**68/24 To dispose of business, if any, remaining from the last meeting**

There is none

## 69/24 To receive and consider reports and minutes of committees and working groups

1. To note the Planning Committee Minutes from 19th June 2024

The minutes were noted

1. To note the Finance and Personnel Committee Minutes from 25th June 2024

The minutes were noted

## 70/24 To receive and consider additional agenda items in the order in which they have been notified.

1. To consider a report on Rental Review of Alfreton House (Confidential due to commercial sensitivity and GDPR)

**ITEM WAS TAKEN IN EXCLUSION**

1. To consider a report on Alfreton Town Football Club sponsorship

Members do not support retrospective applications for funding

**RESOLVED**

1. That sponsorship for 2024/25 is supported of £3000.00
2. That the Town Mayor meets with the Football Club about community involvement and future sponsorship deals with the Town Council
3. That where future sponsorship deals are not completed a percentage of the funds are provided in line with the number of games played.
4. To consider a report on the purchase of dog bags 100,000 dog bags at a cost of £1,198.45

**RESOLVED**

That members approve the purchase 100,000 bags at a cost of £1,198.45 from the Environment budget

1. To consider a report on a standard planning response

**RESOLVED**

1. That the updated standard response contained in the report is used for all applications for Alfreton, where instructed by the Planning Committee
2. That Officers write to AVBC to request that the Town and Parish Council can ‘call-in’ applications for review at planning meetings
3. To receive a response regarding the S106 funds and footpath upgrade

**RESOLVED**

The details were noted

1. To consider a report on Fire Risk Assessment actions

**RESOLVED**

1. That the information is noted
2. That the decision to complete the fixed wiring test at a cost of £575.00 from the Alfreton House & Properties budget is ratified
3. That the low-cost remedial works are completed up to a maximum cost of £1000.00 from the Alfreton House & Properties budget
4. That once costs have been received, a report is brought to a future meeting to consider an upgrade to the fire alarm system and works on the fire doors
5. To receive a report on National Grid consultation

**RESOLVED**

* 1. That the Planning Committee have delegated power to consult, query and respond to the consultation

1. To consider a report on the Centenary Green

**RESOLVED**

1. That members approve the purchase of wildflower & poppy seeds at a maximum cost of £281.90
2. That a budget of £600.00 is set for flailing
3. That members approve the closure of gates on the site due to vandalism & unsafe pavement levels making pedestrian access dangerous
4. That the relocation of benches is delegated to the Clerk in consultation with the Environment portfolio members
5. That a budget of £30 is set for the purchase of up to 5 larch trees
6. To hear an update from a representative of Alfreton Youngster’s Umbrella Provision (AYUP)

Members heard from a representative of AYUP

Members unanimously voted in favour

**RESOLVED**

That Officers prepare a report on costs to fund sessions to the September meeting

Councillor J Gdula left the meeting

1. To receive an update from the professional bid-writer

**RESOLVED**

That the details were noted

That consideration is given to funding activities for youngsters within this remit

1. To receive an update on Planning and the formation of a Rule 6 party

Members noted that AVBC were defending all 5 areas of their objection.

**RESOLVED**

* 1. That the details contained in the report are approved
  2. That the detail required and instructions for the Inquiry are delegated to the Clerk in consultation with the Lead members of planning
  3. That the budget identified at the Extraordinary meeting dated 27/06/24 minute 57/24 is ratified(That £2,069.73 is vired from the Insurance budget and £430.27 from balances to form a budget of £2,500 for this process) is delegated to and managed by the Planning Committee

1. To receive a letter regarding road upgrades at Mansfield Road/Salcombe Road junction

**RESOLVED**

That the details are noted

## 71/24 To ratify the signing of orders for payment

1. To receive and approve payments for June £10,700.38

**RESOLVED**

Payments were approved for £10,700.38

1. To approve the bank reconciliation for June £104,822.92

**RESOLVED**

The bank reconciliation for June of £104,822.92 is approved

1. To note the budget update for June

**RESOLVED**

The budget detail was noted

**72/24 To receive reports from Members who may have attended Outside Bodies meetings**

Councillor M Bennett attended the ACTS meeting and provided an update

## 73/24 To note correspondence received

Correspondence was noted from

Train Station upgrade

Bus Stop on Nottingham Road – no plans to remove any

Bus Station upgrade details

SLCC – accountability within public bodies

Councillor H Jowett-Frost left the meeting

## 74/24 To consider 4 topics for communication

**RESOLVED**

1. That Officers promote and share information relevant to the Council and Alfreton on Social media.
2. That the policy is updated to reflect this.
3. That no limit is placed on the number of posts.
4. Topics to promote;
   1. Road safety issues
   2. ATFC sponsorship
   3. Centenary Green
   4. National Grid
   5. Bid-writer update
   6. Planning update – Inquiry and enforcement issues
   7. Daily updates such as
      1. High Street lights
      2. Mansfield Road
      3. Road closures
      4. Sharing posts

75/24 To receive the following policies:

## As recommended by the Finance and Personnel Committee

**RESOLVED**

1. Mobile Phones (copy attached)

**RESOLVED**

That the policy is approved

1. Scheme of delegation (no changes to copy issued in May 24)

**RESOLVED**

That the policy is approved with the following changes;

updated to allow Officers to release daily posts without approval. Where approval is required the Officers consult Lead member of Communication or Leader/Deputy Leader of Council. Where a sensitive subject is being published the Town Mayor is consulted

1. Grants policy for community projects and grants (copy attached)

**RESOLVED**

That the policy is reviewed as part of item 70/24i at the September meeting

1. Grants policy (copy attached)

**RESOLVED**

That the policy is approved

1. Standing Orders (no changes to copy issued in May 24)

**RESOLVED**

That the policy is approved

1. Code of Conduct (no changes to copy issued in May 24)

**RESOLVED**

That the policy is approved

1. Holding events on Council Land (copy attached)

**RESOLVED**

That the policy is approved

1. Complaints Procedure (copy attached)

**RESOLVED**

That the policy is approved

1. Vexatious complaint procedure (copy attached)

**RESOLVED**

That the policy is approved

1. Filling a casual vacancy by co-option (copy attached)

**RESOLVED**

That the policy is approved

**RESOLVED**

That Officers correct any grammatical error and change policies where required to reflect changes in law

## 76/24 To consider Planning Applications

1. To receive a response from AVBC regarding the New Bengal on King Street

**RESOLVED**

1. See point 70/24d
   1. That Officers write to AVBC to request that the Town and Parish Council can ‘call-in’ applications for review at planning meetings
2. That concerns are raised with AVBC regarding Health and Safety issues with the works on this building.

## 77/24 To receive written reports from AVBC Councillors

There are none

**The date of the next meeting is scheduled for 17th September 2024.**