

Alfreton Town Council Agenda 15th October 2024

BULLYING AND HARASSMENT STATEMENT

We treat everyone with courtesy and respect and ask for the same in return. We ask that you treat your councillors and council staff courteously without violence, abuse, or harassment.

Councillors and council staff have the right to carry out their civic duties and work without fear of being attacked or abused. Any behaviour whether that be verbal, physical or in writing, which causes either councillors or council staff to feel uncomfortable, embarrassed, or threatened, is totally unacceptable.

The zero-tolerance policy includes abuse, aggression or threats made in person, over the telephone or in written communication, including on social media. The council considers threatening behaviour to be:

Attempted or actual aggressive, or physical actions made towards any councillor or member of staff.

The use of aggressive, or abusive language, (including raising of the voice, swearing, shouting or in writing) which threatens or intimidates councillors or council staff".

This policy applies throughout all Council Meetings, but it also applies to any Councillor or Council Staff away from Council Meetings



STOP BULLYING



IN CO-OPERATION WITH SLCC, NALC, LOCAL COUNTY ASSOCIATIONS



**Alfreton Town Council
Agenda 15th October 2024**

Rodgers Lane,
Alfreton,
Derbyshire
DE55 7FF
Telephone
01773 520032

Town Mayor and
Elected Members
Alfreton Town Council.

9th October 2024

Dear Member,

I hereby give you notice that the next meeting of the Full Council will be held
at **Room 1, Alfreton House**

on: **Tuesday 15th October 2024 at 7 pm**

All Members of the Council are summoned to attend to consider and resolve the
business to be transacted as set out in the following agenda.

Yours sincerely,
Tina Crookes

Tina Crookes
Town Clerk and Proper Officer

MEETING OF ALFRETON TOWN COUNCIL

ORDER OF BUSINESS

98/24 To receive apologies for absence

99/24 To receive any declarations of interest from Members

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time, or to request a dispensation. Please note that appropriate forms should be completed prior to commencement of the meeting.

100/24 Recording and Filming of Council and Committee Meetings

The right to record, film and to broadcast meetings of the council and committees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings. Meetings or parts of the meetings from which the press and public are excluded may not be filmed or recorded. Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner.

- a. The meeting will be recorded

101/24 Public Participation

The period designated for public participation at a meeting shall not exceed 20 minutes, a member of the public shall not speak for more than 3 minutes, unless directed by the Town Mayor of the meeting. A separate public participation procedure exists.

[Link to Alfreton Town Council policies and procedures](#)

102/24 To consider any items which should be taken in exclusion of the press and public

If the Council decides to exclude the press and public it will be necessary to pass a resolution in the following terms:- "That in view of the confidential nature of the business about to be transacted, to consider a resolution to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item. *A reason must be stated*

- a. *108/24e* To receive an update on Allotment site C due to GDPR and commercial sensitivity
- b. *108/24 i.* To receive a report on office accommodation due to GDPR and commercial sensitivity

103/24 To hear from a representative of Derbyshire Police should one be available

104/24 To read and consider the Minutes of the Meeting of Alfreton Town Council held on Tuesday 17th September 2024 copies have been circulated to each Member with the summons to attend the meeting; the Minutes may be taken as read.

105/24 After consideration to approve the signature of the Meeting Minutes of Tuesday 17th September 2024 by the person presiding as a correct record

106/24 To dispose of business, if any, remaining from the last meeting
There is none

107/24 To receive and consider reports and minutes of committees and working groups

- a. To note the Planning Committee minutes from 11th September 2024
- b. To note the Christmas Lights & Events Committee Minutes from 26th September 2024

108/24 To receive and consider additional agenda items in the order in which they have been notified.

- a. To receive the Completion of the limited assurance review for the year ended 31 March 2024
- b. To receive a report on Hygiene Services in Alfreton House
- c. To consider transitioning to GOV.UK email addresses and website
- d. To receive the draft strategy, aims and objectives
- e. To receive an update on Allotment site C
- f. To consider a grant application from Christ the King £4,500.00
- g. To consider a response to the Statement of Gambling Licensing Policy Consultation on Policy Review
- h. To receive a report on issuing of agenda
- i. To receive a report on office accommodation

109/24 To ratify the signing of orders for payment

- a. To receive and approve payments for September £40,416.18
- b. To approve the bank reconciliation for September £161,699.64
- c. To note the budget update for September

110/24 To receive reports from Members who may have attended Outside Bodies meetings

111/24 To note correspondence received

- a. To receive a response regarding calling in of planning applications
- b. To receive a response regarding Poll Stations - Alfreton

112/24 To receive written reports from AVBC Councillors

There are none

113/24 To hear any items which should be taken in exclusion of the press and public

The Council **RESOLVES** That in view of the confidential nature of the business about to be transacted, to consider a resolution to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.

- a. 108/24e To receive an update on Allotment site C due to GDPR and commercial sensitivity
- b. 108/24e i. To receive a report on office accommodation due to GDPR and commercial sensitivity

The date of the next meeting is scheduled for 19th November 2024.