



**ALFRETON TOWN COUNCIL (ATC)**

Rodgers Lane, Alfreton, Derbyshire DE55 7FF.

Telephone 01773 520032

**#**

**MINUTES OF THE CHRISTMAS LIGHTS COMMITTEE**

**HELD ON MONDAY 5TH FEBRUARY 2024 at 5.30pm**

**ROOM 1, ALFRETON HOUSE**

**Present:**

Chair of Committee: Councillor Scott Walker

Councillors: John Walker, Mary Kerry

City Illuminations: Adrian Briggs

Staff: Town Clerk - T Crookes

**20/23c To receive apologies for absence**

Apologies were received from Councillor C Morcombe

**21/23c To receive any declarations of interest from Members**

There were none

**22/23c Public Participation**

1 person attended

**23/23c To consider any items which should be taken in exclusion of the press and public**

There were none

**24/23c To review the 2023 display**

Pre switch on:

* Installation all good and on time.
* All private supply power checks complete, and minimal follow up required.
* Made @18 fault – rewire to timer side of circuit. Roofers had cut wiring. Cost expected from City.
* Percy Dawes butchers electrical fault – no power to light, shop electrics tripped. Water ingress. Part of routine maintenance.
* Island lights time clock fault and programme error. RCD andtimer replaced. Cost expected from City.
* Panini Grill display not on. Extension lead provided. Cost expected from City

**RESOLVED**

City estimated costs:

1. £50.00 Made@18 cost
2. £300.00 Island RCD and timer, one branch of string lights
3. £15.00 Replacement extension lead purchased for Panini Grill

Total £365.00

Switch on:

* All completed as planned
* Minor snags and timeclock corrections completed.

**RESOLVED**

1. Timely communication from the Council on the trial switch on and areas of which the switch on affects
2. Different display times to be trialled 2024. New time 7am to 9am, along with current time of 3.30pm-11.30pm.

Issues & Call outs

* Failures to display(s) at New Street Hairdressers – no power to supply box, motif swapped & timer checked. Full refurb done
* Bus station display still on during the day, time clock reprogrammed.
* Davids Pottery – cable tidy, possible water ingress in display tripping RCD. Switchgear replaced with connection box on wall, no further action required.
* Panini Grill repeatedly not on
* Breath of Life off, trips checked, no further action required.
* Season’s Greetings Alfreton & display on former Thomas Cook display out, complete refurb completed
* Middle display bus station out, timer reset.
* Alfreton House tree lights and cone lights out, tree lights damaged in high winds, lighting string from branch repaired and wrapped securely, no further action required.
* Wetherspoons light out, loose cable. No further action required.
* Displays from boots column reset, wedge added to stop door hitting reset button.
* TSB – replace socket, water ingress and reset.
* Real tree – stabilise.
* Display outside Lidl – straighten and resecure.
* Wash house
* Cross street and Richard Savidge

**RESOLVED**

To be invoiced - completed

1. £300.00 David’s Pottery rewire

City estimated costs – out of season works

1. £100.00 to £300.00 permanent wire at Panini Grill
2. £100 to £300.00 for Lucy Pillar installation at Breath of Life
3. £1500.00 estimated cost for Lucy Pillar
4. £100.00 feed from street light of Boots for cross streets. Adjust door arrangement feed on cross streets 2 & 3 for direct connection to power supply
5. Refurb checks on Wash house and cross streets for 2024 display, longer feeds and new plugs – within maintenance costs
6. Richard Savidge - Extended test during install

Total £2500.00

ATC action

1. Request a hard-wire into Panini Grill power supply
2. Lucy pillar at Breath of Life – costs to be obtained from DCC

**2. To review capital priorities:**

Take down checks, refurb if required:

Cross Street 2 Institute Lane – covered above

Cross Street 3 Institute Lane – covered above

Wash House x2 – covered above

Pizza Baker roadside (bent) -

Bells display opposite Alfreton House (black spots)

Victoria Pub (black spots on red)

Street column outside Genesis (faded red)

Richard Savidge x 5 – covered above

Cone tree fencing requires some repairs, RSM to quote.

Breath of Life – Awaiting quote from DCC to install feeder pillar. – covered above

Request from Retro & Ink for display 24

**RESOLVED**

Estimated costs from City;

1. Install brackets to any columns without – 4 x Bus Station, 3 x Mansfield Road, 1 x Bluey’s, 3 x King Street, 1 x High Street (Domino’s), included as part of maintenance.
2. £300.00 x 4 = £1200.00. Quote for 4 x new lights at Bus Station
3. City to straighten, to feedback on progress.
4. Refurbish the bells display (opp. Alfreton House)
5. Refurbish the Victoria Pub display. (black spot on red)
6. Refurbish the Street column outside Genesis (faded red)
7. RSM to dismantle fence on day City attend to remove displays. (Cone tree)
8. RSM to replace fence. Estimated cost £100.00.
9. £500.00. New display to side of Barclays. Move display from Barclays to Retro & Ink. Install brackets and waterproof socket.

**3. To consider quotations for column stress testing**

**RESOLVED**

To utilise Civic Pride at a cost of £10.00 per column, approximately 12 columns. Saving of £3.50 per column.

**4. To confirm 2024 arrangements**

**RESOLVED**

Display install – after British summer time ends, 27/10/24

Real tree install – Wednesday 13th tree

Trial switch on – Thursday 21/11/24 – communicate to public

Switch on – Saturday 23rd November 2024 5:30pm

Take down scheme – Thursday 02/01/25 – communicate to RSM

Real tree take down – Friday 03/01/25 onwards

**5. To agree final account for 2023 with City Illuminations**

**RESOLVED**

Estimated costs

1. Remedial work completed £665.00
2. Remedial work required – out of season £700.00
3. Scheme improvements £1700.00

Total £3065.00

Non City costs

1. DCC Lucy pillar £1500.00
2. RSM fence repair £100.00

**6. To confirm budgets**

23/24 budget £32,000.00

Earmarked Reserves £2,732.78

23/24 spend to date: £30,786.32

Balance remaining: £3,946.06

24/25 budget £33,000.00

City Illuminations £20,000.00

£1000.00 contingency

£1500.00 electric

£2000.00 real tree

£500.00 miscellaneous

£8000.00 infrastructure and scheme upgrades

**RESOLVED**

1. Pay City Illuminations £3065.00 from 23/24 budget for the items identified above
2. £300.00 Power for lights from Savidge Brown to external power supply
3. £100.00 RSM for fence repairs from 23/24 budget
4. £1500.00 from 24/25 budget for Lucy Pillar DCC

**2024/25 Budget:**

\*Option 1 Cressy Road/King Street expansion

Option 2 upgrade to Institute Lane

\*Option 3 expansion King Street/Derby Road/Chesterfield Road

Option 4 renew displays on outskirts of the town Mansfield Road/ Nottingham Road/New Street

\*Option 5 new scheme across the High Street

Option 6 additional tree schemes

Option 7 enhance Central Road

\*Option 8 entrance displays to Alfreton House

\*Preference/priority

