

 

 **ALFRETON TOWN COUNCIL**

**MINUTES OF THE EVENTS COMMITTEE MEETING**

**HELD ON THURSDAY 7TH DECEMBER 2023**

**AT 4.15PM IN ROOM 1**

Present: Chairman Councillor Hannah Jowett-Frost

Councillors: M Kerry, M Bennett, S Sounes

Staff: Clerk T Crookes

18/23x To receive apologies for absence

Apologies were received from Councillor David Taylor (personal)

19/23x To receive any declarations of interest from Members

There were none

20/23x Public Participation

There were none

21/23x To consider any items which should be taken in exclusion of the

 press and public

There were none

22/23x To read and consider the minutes of the last meeting

The minutes were read

23/23x To Approve the minutes of the last meeting as a correct record

**RESOLVED**

The minutes were approved as a correct record

24/23x To review recent events for 2023/24

**Remembrance Sunday 12th November 2023**

**RESOLVED**

Approve spend for budget 23/24

Bugler £50.00

First Aid £250.00

Peak 4x4 road closure mileage costs £42.30 estimated

Donation to Peak 4X4 responders of £200.00

Positive feedback received.

**Christmas Event 25th November 2023**

**RESOLVED**

Approve spend for budget 23/24 of £4063.75

Positive feedback received from stall holders and attendees

**Santa Day**

**RESOLVED**

Approve expected spend of £300.00 for hire of Santa 23/24 budget

**Easter/Market 2024**

**RESOLVED**

To approve spend from 23/24 budget for the following:

White Post Farm £400.00

Characters £400.00

To approve the following from 23/24 budget:

Deposits for stage up to £500.00

Sound system for remembrance up to £500.00

25/23x To consider events and budget for 2024/25

**RESOLVED**

 Artisan Market £700

Summer Event £2000

 Remembrance Sunday £700

 Christmas Event £7200

 Santa visits £300.00

 Carol Service £100.00

 D-Day June 2024 £1000

 To request £12,000.00 for the Events budget 2024/25

26/23x To approve the spend for 2023/24 Financial Year so far

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Budget 2023/24** | **£11,000.00** | **Spend** | **Committed** | **Remaining** |
| Alfreton Big Summer Event | £1,950.00 | £1,670.00 | £0.00 | £280.00 |
| Alfreton in Bloom/Allotment Day | £200.00 | £140.00 | £0.00 | £60.00 |
| Remembrance Sunday |   | £490.00 | £542.30 | -£1,032.30 |
| Christmas Event | £7,200.00 | £626.95 | £4,063.75 | £2,509.30 |
| Santa Visits | £600.00 |   | £300.00 | £300.00 |
| Kings Coronation | £800.00 | £750.00 | £0.00 | £50.00 |
| Easter/Markets |   |   | £800.00 | -£800.00 |
| Christmas Stage deposit 2024 |   |   | £500.00 | -£500.00 |
| Remembrance sound system hire |   |   | £500.00 | -£500.00 |
| **Total** | **£10,750.00** | **£3,676.95** | **£6,706.05** | **£367.00** |
| **Remaining** | **£250.00** |  |  | £250.00 |
|  |  |  |  | £617.00 |



 

**MINUTES OF ALFRETON TOWN COUNCIL**

**EVENTS COMMITTEE MEETING HELD ON TUESDAY 26TH SEPTEMBER 2023 AT 4:00PM AT WOODBRIDGE JUNIOR SCHOOL**

**Present:**

Chairman: Councillor Hannah Jowett-Frost

Councillors: M Kerry, D Taylor

10/23x To receive apologies for absence

There were none

11/23x To receive any declarations of interest from Members

There were none

12/23x Public Participation

There were none

13/23x To consider any items which should be taken in exclusion of the

 press and public

There were none

14/23x To read and consider the minutes of the last meeting

The minutes were read

15/23x To Approve the minutes of the last meeting as a correct record

**RESOLVED**

The minutes were approved as a correct record

16/23x To receive an update on events for 2023/24

Kings Coronation 6th May 2023

Spend to date was noted:

Sarah Bright £500.00

First Aid £250.00

Civic Service

No decision has yet been made regarding a civic service for 2023/24 municipal year

Alfreton Big Summer event 8th and 9th July 2023

Spend to date was noted:

Sarah Bright £500.00

White Post farm £320.00

Fancy Entertainment £600.00 (biddies)

1st Aid £250.00

Alfreton in Bloom/Open Gardens

Spend to date was noted:

£160.00 prize money

**RESOLVED**

To repeat in 2024

Remembrance Sunday 12th November 2023

Spend to date was noted:

None so far

**RESOLVED**

Committed spend 2023

First Aid £250.00

Peak 4x4 road closure mileage costs £100.00 estimated

Invite schools to decorate planters with poppies

Additional lamp post poppies >£100.00

Christmas Event 25th November 2023

**RESOLVED**

Committed spend 2023

Stage Location Audio £1278.75

Stage Fancy Entertainment compare £400.00

Face painting £110.00

Stilt walker £400.00

PDP characters £280.00

First aid £250.00

Grotto £100.00

Marketing/advertising £500.00

Brass Band £320.00

Steel band >£450.00

Jugalubs >£230.00

Santa >£200.00

To consider additional entertainment up to the budget specified of £7,200.00 – currently a remaining balance of £3,561.25.

Santa Day

**RESOLVED**

Committed spend 2023

Hire Santa £300.00

Breakfast with Santa – not in 2023

17/23x To review the budget for 2023/24 Financial Year and allocation to each event

**RESOLVED**

The spend so far was noted

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Budget 2023/24** | **£11,000.00** | **Spend** | **Committed** | **Remaining** |
| Alfreton Big Summer Event | £1,950.00 | £1,670.00 | £0.00 | £280.00 |
| Alfreton in Bloom/Allotment Day | £200.00 | £160.00 | £0.00 | £40.00 |
| Remembrance Sunday |   | £0.00 | £450.00 | -£450.00 |
| Christmas Event | £7,200.00 |   | £4,288.75 | £2,911.25 |
| Santa Visits | £600.00 |   | £300.00 | £300.00 |
| Kings Coronation | £800.00 | £750.00 | £0.00 | £50.00 |
| **Total** | **£10,750.00** | **£2,580.00** | **£5,038.75** | **£3,131.25** |
| **Remaining** | **£250.00** |  |  | £250.00 |
|  |  |  |  | £3,381.25 |