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Alfreton Town Council

Agenda 19th December 2023

Rodgers Lane,

Alfreton,

Derbyshire

DE55 7FF

Telephone

01773 520032

Town Mayor and

Elected Members

Alfreton Town Council.

12th December 2023

Dear Member,

I hereby give you notice that the next meeting of the Full Council will be held

at **Room 1, Alfreton House**

on: **Tuesday 19th December 2023 at 7 pm**

All Members of the Council are summoned to attend for the purpose of considering and resolving the business to be transacted as set out in the following agenda.

You are invited to stay for refreshments provided by the mayor following the meeting.

Yours sincerely,

Tina Crookes

Tina Crookes

Town Clerk and Proper Officer

# **MEETING OF ALFRETON TOWN COUNCIL**

# **ORDER OF BUSINESS**

## 104/23 To receive apologies for absence

## 105/23 To receive any declarations of interest from Members

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time, or to request a dispensation. Please note that appropriate forms should be completed prior to commencement of the meeting.

## 106/23 Recording and Filming of Council and Committee Meetings

The right to record, film and to broadcast meetings of the council and committees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings. Meetings or parts of the meetings from which the press and public are excluded may not be filmed or recorded. Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner.

a. For the purposes of minute taking an Officer will record the meeting audially and delete the files once the draft minutes have been produced.

## 107/23 Public Participation

The period of time designated for public participation at a meeting shall not exceed 20 minutes, a member of the public shall not speak for more than 3 minutes, unless directed by the Town Mayor of the meeting. A question may only be asked if notice has been given by delivering it in writing or e-mail to the Town Clerk 7 clear days before the meeting, unless the Town Mayor regards it as urgent in his opinion. A separate public participation procedure exists.

[**Link to Alfreton Town Council policies and procedures**](about:blank)

## 108/23 To consider any items which should be taken in exclusion of the press and public

If the Council decides to exclude the press and public it will be necessary to pass a resolution in the following terms:- “That in view of the confidential nature of the business about to be transacted, to consider a resolution to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item. *A reason must be stated*

114/23 d. To receive a report on tenant use of Alfreton due to commercial sensitivity and GDPR

114/23 e. To receive a report on rental of Room 1 and office space at Alfreton House due to commercial sensitivity and GDPR

114/23 i. To receive a report on tree works at Alfreton House due to commercial sensitivity and GDPR

## 109/23 To hear from a representative of Derbyshire Police should one be available

## 110/23 To read and consider the Minutes of the Meeting of Alfreton Town Council held on Tuesday 17th October 2023 copies have been circulated to each Member with the summons to attend the meeting; the Minutes may be taken as read.

## 111/23 After consideration to approve the signature of the Meeting Minutes of Tuesday 17th October 2023 by the person presiding as a correct record

## 112/23 To dispose of business, if any, remaining from the last meeting

There is none

## 113/23 To receive and consider reports and minutes of committees and working groups

1. To receive and note the minutes of the Christmas Lights Meeting 23rd October 2023
2. To receive and note minutes of the events meeting held on 7th December 2023
3. To receive and note the minutes of the regeneration committee held on 7th December 2023
4. To receive and note the minutes of the Planning Committee held on 24th October 2023 and 14th November 2023

## 114/23 To receive and consider additional agenda items in the order in which they have been notified.

1. To receive a report on the updated NJC pay claim 2023 to note
2. To appoint an Internal auditor for 2024
3. To receive a report on budget setting preparation
4. To receive a report on tenant use of Alfreton House - Confidential
5. To receive a report on rental of Room 1 and office space at Alfreton House - Confidential
6. To receive an update on the meetings held with AVBC regarding conserving land at Alfreton and to decide on future action
7. To receive an update from East Midlands Railway and consider a response
8. To receive a report on the Biodiversity Duty on Local Councils
9. To receive a report on tree works at Alfreton House – Confidential
10. To consider listing assets of community value (ACV) within Alfreton

## 115/23 To ratify the signing of orders for payment

1. To receive and approve payments for October 2023 £22,249.22 and November 2023 £33,536.81
2. To approve the bank reconciliation for October 2023 £127,694.29 and November 2023 £99.472.00

## 116/23 To receive reports from Members who may have attended Outside Bodies meetings

ACTS - Councillor Marlene Bennett

Alfreton & District Heritage Trust – Councillor Keith Wood

Derbyshire Unemployed Workers – Councillors Steve Marshall-Clarke

## 117/23 To note correspondence received

1. Letter from Christ the King
2. PCC Special Constable council tax rebate

## 118/23 To consider 4 topics for communication

## 119/23 To review and approve the following policies:

1. Complaints Procedure
2. Health & Safety Rules & Policy
3. Public Participation

## 120/23 To consider Planning Applications – applications have been received since the last meeting

1. To receive a reply from Leader of AVBC regarding Neighbourhood Plan.
2. To receive a letter from South Wingfield Parish Council regarding the emerging local plan
3. To receive a copy of the letter objecting to application AVA/2023/0764
4. To receive a list of HMO’s registered in Alfreton

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| Consultation Date - 17/Oct/2023 |  |

Ref: [AVA/2023/0764](https://www.ambervalley.gov.uk/planapps?refval=AVA-2023-0764)

Address: Land West Of Chesterfield Road, Chesterfield Road, Alfreton, Derbyshire, Proposal: Outline planning for the erection of up to 185 dwellings including affordable housing, with public open space, landscaping, sustainable drainage system (SUDs) and vehicular access. All matters reserved except for access (May affect Public Rights of Way and setting of the Listed Building)

Date Valid:6/Oct/2023

Decision Expected:22/Dec/2023

Applicant: Gladman Developments Ltd  Gladman House, Alexandria Way, Congleton Business Park, Congleton, Cheshire, CW12 1LB, United Kingdom

**Objection letter submitted**

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|  | Consultation Date - 17/Oct/2023 |  |

Ref: [AVA/2023/0766](https://www.ambervalley.gov.uk/planapps?refval=AVA-2023-0766)

Address:5 The Crescent, Alfreton, Derbyshire, DE55 7GB

Proposal: Proposed access ramp to front elevation and relocation of front door

Date Valid:16/Oct/2023

Decision Expected:4/Dec/2023

Decision Issued:16/Nov/2023

Applicant: Withheld  5 The Crescent, Alfreton, DE55 7GB, United Kingdom

**Application approved**

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|  | Consultation Date - 19/Oct/2023 |  |

Ref: [AVA/2023/0748](https://www.ambervalley.gov.uk/planapps?refval=AVA-2023-0748)

Address: 18 Independent Hill, Alfreton, Derbyshire, DE55 7DG

Proposal: Change of use of dwelling house to form two flats

Date Valid:18/Oct/2023

Decision Expected:6/Dec/2023

Applicant: Mr Chetan Shah  Polytelis Property Limited, 37Ryknield Road, Nottingham, NG15 8GN, United Kingdom

**Application approved**

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|  | Consultation Date - 25/Oct/2023 |  |

Ref: [AVA/2023/0796](https://www.ambervalley.gov.uk/planapps?refval=AVA-2023-0796)

Address: Nationwide Building Society, 35 - 37 High Street, Alfreton, Derbyshire, DE55 7DR

Proposal: Replace 1no. projecting signage with new 600mm. Replace 1 no. grey fascia panel with blue and 1no. Lozenge logo with new 490 mm logo height Replace 1 no. ATM surround and decals with new. Replace statutory signage message 'a good way to bank'. Replace safety manifestation with new

Date Valid:19/Oct/2023

Decision Expected:7/Dec/2023

Decision Issued:5/Dec/2023

**Application approved**

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|  | Consultation Date - 23/Nov/2023 |  |

Ref: [AVA/2023/0854](https://www.ambervalley.gov.uk/planapps?refval=AVA-2023-0854)

Address: White Rose, 55 - 57 High Street, Alfreton, Derbyshire, DE55 7DR

Proposal: Changes to existing fenestration details with a new aluminium shop front to allow access to the new retail unit

Date Valid:16/Nov/2023

Decision Expected:4/Jan/2024

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|  | Consultation Date - 28/Nov/2023 |  |

Ref: [AVA/2023/0878](https://www.ambervalley.gov.uk/planapps?refval=AVA-2023-0878)

Address:37 Abbott Road, Alfreton, Derbyshire, DE55 7HD,

Proposal: Change of use from garden shed into a dog grooming salon (sui generis)

Date Valid:28/Nov/2023

Decision Expected:16/Jan/2024

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|  | Consultation Date - 29/Nov/2023 |  |

Ref: [AVA/2023/0861](https://www.ambervalley.gov.uk/planapps?refval=AVA-2023-0861)

Address:18 Birchwood Road, Alfreton, Derbyshire, DE55 7HB

Proposal: Demolition of single storey rear and side extension and construction of two storey side and single storey rear extension with balcony over

Date Valid:28/Nov/2023

Decision Expected:16/Jan/2024

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|  | Consultation Date - 29/Nov/2023 |  |

Ref: [AVA/2023/0880](https://www.ambervalley.gov.uk/planapps?refval=AVA-2023-0880)

Address: Land South Of, Wingfield Road, Alfreton, Derbyshire

Proposal: Non material amendment to AVA/2020/0317 to amend the first floor layout of Plot 21 to provide an extra bedroom

Date Valid:29/Nov/2023

Decision Expected:20/Dec/2023

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|  | Consultation Date - 1/Dec/2023 |  |

Ref: [AVA/2023/0864](https://www.ambervalley.gov.uk/planapps?refval=AVA-2023-0864)

Address: Land North Of Alfreton (South Of B6025), Meadow Lane, Alfreton, Derbyshire

Proposal: Application to vary condition 3 of AVA/2021/0313, (approved plans) by substituting drawing 'Typical Building Plans & Elevations C0002292\_06 Rev A' with 'C0002292\_06 Typical Buildings Plan and Elevations\_Rev B'

Date Valid:1/Dec/2023

Decision Expected:16/Feb/2024

## 121/23 To receive written reports from AVBC Councillors

None received

**122/23 The date of next meeting is scheduled for 16th January 2023. To consider moving this to 23rd January 2023 for budget setting purposes.**

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