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Alfreton Town Council

Agenda 19th September 2023

Rodgers Lane,

Alfreton,

Derbyshire

DE55 7FF

Telephone

01773 520032

Town Mayor and

Elected Members

Alfreton Town Council.

13th September 2023

Dear Member,

I hereby give you notice that the next meeting of the Full Council will be held

at **Room 1, Alfreton House**

on: **Tuesday 19th September 2023 at 7 pm**

All Members of the Council are summoned to attend for the purpose of considering and resolving the business to be transacted as set out in the following agenda.

Yours sincerely,

Tina Crookes

Tina Crookes

Town Clerk and Proper Officer

# **MEETING OF ALFRETON TOWN COUNCIL**

# **ORDER OF BUSINESS**

## 67/23 To receive apologies for absence

## 68/23 To receive any declarations of interest from Members

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time, or to request a dispensation. Please note that appropriate forms should be completed prior to commencement of the meeting.

## 69/23 Recording and Filming of Council and Committee Meetings

The right to record, film and to broadcast meetings of the council and committees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings. Meetings or parts of the meetings from which the press and public are excluded may not be filmed or recorded. Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner.

a. For the purposes of minute taking an Officer will record the meeting audially and delete the files once the draft minutes have been produced.

## 70/23 Public Participation

The period of time designated for public participation at a meeting shall not exceed 20 minutes, a member of the public shall not speak for more than 3 minutes, unless directed by the Town Mayor of the meeting.

A question may only be asked if notice has been given by delivering it in writing or e-mail to the Town Clerk 7 clear days before the meeting, unless the Town Mayor regards it as urgent in his opinion.

A separate public participation procedure exists.

[**Link to Alfreton Town Council policies and procedures**](about:blank)

## 71/23 To consider any items which should be taken in exclusion of the press and public

If the Council decides to exclude the press and public it will be necessary to pass a resolution in the following terms:- “That in view of the confidential nature of the business about to be transacted, to consider a resolution to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item. *A reason must be stated*

1. 77/23b To receive a report on Tenant use of Alfreton House
2. 80/23a To note correspondence received due to the sensitivity of the details contained in the correspondence

## 72/23 To hear from a representative of Derbyshire Police should one be available

## 73/23 To read and consider the Minutes of the Meeting of Alfreton Town Council held on Tuesday 19th July 2023 copies have been circulated to each Member with the summons to attend the meeting; the Minutes may be taken as read.

## 74/23 After consideration to approve the signature of the Meeting Minutes of Tuesday 19th July 2023 by the person presiding as a correct record

## 75/23 To dispose of business, if any, remaining from the last meeting

There is none

## 76/23 To receive and consider reports and minutes of committees and working groups

1. To receive the notes of the Finance and Personnel Meeting held on 12/09/23 and to approve the recommendations made
2. Notes of the meeting with Amber Valley Borough Council to discuss protecting land in Alfreton

## 77/23 To receive and consider additional agenda items in the order in which they have been notified.

1. To receive an update on the S106 funds for the Outseat’s Farm Development
2. To receive a report on Tenant use of Alfreton House - CONFIDENTIAL
3. To receive a report on Motorbike Inhibitors
4. To consider a grant applications from
   1. Derbyshire Unemployed Workers Centre for £5,000
   2. Alfreton Friendship Club for £1,500
   3. Alfreton Foodbank £2,687.36
   4. Christ The King Church £3,570
5. To note the resignation of Councillor M Memmott-Richardson and to note the co-option policy and procedure
   1. To make a replacement if deemed necessary on the following committees;

Christmas Lights Committee (Current members; Councillors S Walker, J Walker, S Sounes & C Morcombe)

Regeneration Committee & Community Hub – (Current members; Councillors D Taylor, S Sounes, H Jowett-Frost, M Kerry, C Morcombe & S Marshall-Clarke

1. To note the resignation from the Finance and Personnel Committee of Councillor G Dolman and to make a replacement (Current members; Councillors M Kerry and D Taylor)
2. To receive a report on the Winter Bedding Scheme
3. To receive a report on the distribution of the dog bags

## 78/23 To ratify the signing of orders for payment

To receive and approve payments for July 2023 £22,794.83

To approve the bank reconciliation for July 2023 £84,026.98

To receive and approve payments for August 2023 £26,106.06

To approve the bank reconciliation for August 2023 £61,395.01

## 79/23 To receive reports from Members who may have attended Outside Bodies meetings

ACTS - Councillor Marlene Bennett

Alfreton & District Heritage Trust – Councillor Keith Wood

Derbyshire Unemployed Workers – Councillors Steve Marshall-Clarke

## 80/23 To note correspondence received

## Due to the sensitivity of this correspondence this item will be taken in exclusion

## 81/23 To consider 4 topics for communication

## 82/23 To review and approve the following policies:

1. Scheme of delegation
2. Annual Leave Policy
3. Appraisal Policy
4. Capability Policy
5. Staff handbook
6. TOIL policy
7. Vision and Values
8. Transparency Code

## 83/23 To consider Planning Applications – applications have been received since the last meeting

1. To receive an update on the George Hotel, Alfreton

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| |  |  | | --- | --- | | Consultation Date - 13/Jul/2023 |  | | |
| Ref: | [AVA/2023/0553](https://www.ambervalley.gov.uk/planapps?refval=AVA-2023-0553) |
| Address: | 51 - 53 Mansfield Road, Mansfield Road, Alfreton, Derbyshire, , |
| Proposal: | Change of use from dwelling to 7 bedroom HMO with installation of two dormer windows to front elevation |
| Date Valid: | 12/Jul/2023 |
| Decision Expected: | 30/Aug/2023 |
| Applicant: | Mr / Mrs P / D Richardson, Harker  DPPH Ltd, C/O JF Planning , 45 Bakehouse Lane , Ockbrook, Derby, DE723RH, |
| Agent: | Mr Jamie Foot  JF Planning Associates, 45 Bakehouse Lane, Ockbrook, Derbyshire, DE72 3RH, United Kingdom |
| Parish: | Alfreton   Ward:  Alfreton |
| Officer: | Laura Anthony  ([laura.anthony@ambervalley.gov.uk](mailto:laura.anthony@ambervalley.gov.uk)) |
| Consultees: | APAR, DCCHB, HOUSE, POL, CON,  **APPLICATION APPROVED** |
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| |  |  |  | | --- | --- | --- | |  | Consultation Date - 17/Jul/2023 |  | | |
| RefVal: | [AVA/2023/0497](https://www.ambervalley.gov.uk/planapps?refval=AVA-2023-0497) |
| Address: | 142 Nottingham Road, Alfreton, Derbyshire, DE55 7FP |
| Proposal: | Certificate of lawful development for proposed existing garage modifications - change to pitch of garage roof and fitting of windows for natural light. Building to be used as a workshop. Summer cabin - add a modular summer cabin of dimensions 5m x 3.5m adjacent to the existing garage. |
| Date Valid: | 14/Jul/2023 |
| Decision Expected: | 1/Sep/2023 |
| Decision Issued: | 21/Aug/2023 |
| Applicant: | Kevin Limb  142 Nottingham Road, Alfreton, Derbyshire, DE55 7FP, United Kingdom |
| Agent: |  |
| Parish: | Alfreton   Ward:  Alfreton |
| Officer: | Trinity Barlow  ([trinity.barlow@ambervalley.gov.uk](mailto:trinity.barlow@ambervalley.gov.uk)) |
| Consultees: | **APPLICATION APPROVED** |
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| |  |  | | --- | --- | | Consultation Date - 21/Jul/2023 |  | | |
| Ref: | [AVA/2023/0454](https://www.ambervalley.gov.uk/planapps?refval=AVA-2023-0454) |
| Address: | Made At 18, 18 Church Street, Alfreton, Derbyshire, DE55 7AH, |
| Proposal: | Replace rotten wooden windows with new aluminium windows in heritage colour (grey) (may affect the setting and character of the conservation area and the setting of a listed building) |
| Date Valid: | 20/Jul/2023 |
| Decision Expected: | 7/Sep/2023 |
| Decision Issued: |  |
| Applicant: | Mr David Taylor  M.A.D.E @ No.18 Ltd, 18 Church Street, Alfreton, Derbyshire, DE55 7AH, United Kingdom |
| Agent: |  |
| Parish: | Alfreton   Ward:  Alfreton |
| Officer: | Trinity Barlow  ([trinity.barlow@ambervalley.gov.uk](mailto:trinity.barlow@ambervalley.gov.uk)) |
| Consultees: | APAR, HERCON, |
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| |  |  |  | | --- | --- | --- | |  | Consultation Date - 24/Jul/2023 |  | | |
| Ref: | [TRE/2023/0305](https://www.ambervalley.gov.uk/planapps?refval=TRE-2023-0305) |
| Address: | Land South Of Mansfield Road And North Of A38, Mansfield Road, Alfreton, Derbyshire, , |
| Proposal: | As per table 5.1 of attached tree survey. Notes, T11 to be pollarded, T9 to be pollarded, both Willow. T15, Ash, reduce branch with Inonotus, not remove. |
| Date Valid: | 24/Jul/2023 |
| Decision Expected: | 18/Sep/2023 |
| Decision Issued: |  |
| Applicant: | MR DAN WALLACE  A5 Optimum business park, Optimum road, Swadlincote, DE11 0WT, United Kingdom |
| Agent: | Mr Matthew Reinforth  2 Sinai close, Burton on Trent, Staffs, DE14 2TD, United Kingdom |
| Parish: | Alfreton   Ward:  Alfreton |
| Officer: | Peter White  ([peter.white@ambervalley.gov.uk](mailto:peter.white@ambervalley.gov.uk)) |
| Consultees: | APAR,  **APPLICATION WITHDRAWN** |
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| |  |  |  | | --- | --- | --- | |  | Consultation Date - 27/Jul/2023 |  | | |
| Ref: | [AVA/2023/0598](https://www.ambervalley.gov.uk/planapps?refval=AVA-2023-0598) |
| Address: | 45 - 49 Mansfield Road, Mansfield Road, Alfreton, Derbyshire, , |
| Proposal: | Conversion of Class E and residential dwellings to form seven 1 bedroom flats and two 2 bedroom flats with associated infrastructure. |
| Date Valid: | 25/Jul/2023 |
| Decision Expected: | 12/Sep/2023 |
| Decision Issued: |  |
| Applicant: | Mr / Mrs P / D Richardson, Harker  DPPH Ltd, CO JF Planning , 45 Bakehouse Lane , Ockbrook, Derby, DE723RH, |
| Agent: | Mr Jamie Foot  JF Planning Associates, 45 Bakehouse Lane, Ockbrook, Derbyshire, DE72 3RH, United Kingdom |
| Parish: | Alfreton   Ward:  Alfreton |
| Officer: | Heather Wynne  ([heather.wynne@ambervalley.gov.uk](mailto:heather.wynne@ambervalley.gov.uk)) |
| Consultees: | APAR, DCCHB, COAL, CON, POL, HOUSE, |
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| Ref: | [AVA/2023/0610](https://www.ambervalley.gov.uk/planapps?refval=AVA-2023-0610) |
| Address: | 4 Beechdale Road, Alfreton, Derbyshire, DE55 7QH, |
| Proposal: | Convert garage with new windows to front, new porch, new roof light in roof and new patio door arrangments to rear |
| Date Valid: | 2/Aug/2023 |
| Decision Expected: | 20/Sep/2023 |
| Decision Issued: |  |
| Applicant: | Dave Storer  4 Beechdale Road, Alfreton, Derbyshire, DE55 7QH, |
| Agent: | Sam Tomlinson  ST Architecture, 53 Howitt Street, Heanor, Derbyshire, DE75 7AU, |
| Parish: | Alfreton   Ward:  Alfreton |
| Officer: | Trinity Barlow  ([trinity.barlow@ambervalley.gov.uk](mailto:trinity.barlow@ambervalley.gov.uk)) |
| Consultees: | APAR, DCCHB, |
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| Ref: | [AVA/2023/0627](https://www.ambervalley.gov.uk/planapps?refval=AVA-2023-0627) |
| Address: | 9 Wycliffe Road, Alfreton, Derbyshire, DE55 7HR |
| Proposal: | Erection of a two-storey side extension to form drive through car port with living accommodation to first floor |
| Date Valid: | 3/Aug/2023 |
| Decision Expected: | 21/Sep/2023 |
| Decision Issued: |  |
| Applicant: | Mr C Nobbs  CS Building Design, 19 Crest Close, Stretton, Burton On Trent, Derbyshire, DE13 0GW, United Kingdom |
| Agent: | Mr C Nobbs  CS Building Design, 19 Crest Close, Stretton, Burton On Trent, DE13 0GW, United Kingdom |
| Parish: | Alfreton   Ward:  Alfreton |
| Officer: | Trinity Barlow  ([trinity.barlow@ambervalley.gov.uk](mailto:trinity.barlow@ambervalley.gov.uk)) |
| Consultees: | APAR, DCCHB, |
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| Ref: | [AVA/2023/0585](https://www.ambervalley.gov.uk/planapps?refval=AVA-2023-0585) |
| Address: | Church Street Stores, 19 Church Street, Alfreton, Derbyshire, DE55 7AH, |
| Proposal: | Retention of the existing Retail Commercial Use (Class E) and re-modelling of the existing 2no. Class C3 Residential Apartments. A change of use and re-modelling of the First, Second Floors from Retail (Class E) and Residential (Class C3), to form 3 additional units and a change of use of the existing outbuildings of Retail (Class E) use to form 2no. apartments of Residential (Class C3) use. (may affect the setting of a listed building and the character of the conservation area) |
| Date Valid: | 15/Aug/2023 |
| Decision Expected: | 3/Oct/2023 |
| Decision Issued: |  |
| Applicant: | Mr Kelk  PES Fund, 19 Church Street, Alfreton, DE55 7AH, |
| Agent: | Mr Chris Davies  CLD Architecture Ltd, 4 Cross Street, Nottingham, NG9 2NX, United Kingdom |
| Parish: | Alfreton   Ward:  Alfreton |
| Officer: | Laura Anthony  ([laura.anthony@ambervalley.gov.uk](mailto:laura.anthony@ambervalley.gov.uk)) |
| Consultees: | APAR, DCCHB, HERCON, HOUSE, POL, |
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| |  |  |  | | --- | --- | --- | |  | Consultation Date - 20/Aug/2023 |  | | |
| Ref: | [TRE/2023/0321](https://www.ambervalley.gov.uk/planapps?refval=TRE-2023-0321) |
| Address: | St Martins Court, Church Street, Alfreton, Derbyshire, DE55 7AH, |
| Proposal: | Two Silver Birch trees. Stone water housing company would like the trees to be removed due to the close proximity to there residents housing. The trees are located in a confined space behind a car port. Please find attached map with trees marked. Tree 1 Silver Birch Tree 2 Ivy covered Silver Birch. |
| Date Valid: | 20/Aug/2023 |
| Decision Expected: | 1/Oct/2023 |
| Decision Issued: |  |
| Applicant: | Mr Daniel Price  43 Prospect Avenue, Rushden, NN10 6DQ, United Kingdom |
| Agent: | Mr Daniel price  43 Prospect Avenue, RUSHDEN, NN10 6DH, |
| Parish: | Alfreton   Ward:  Alfreton |
| Officer: | Peter White  ([peter.white@ambervalley.gov.uk](mailto:peter.white@ambervalley.gov.uk)) |
| Consultees: | APAR, |
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| |  |  |  | | --- | --- | --- | |  | Consultation Date - 24/Aug/2023 |  | | |
| Ref: | [AVA/2023/0660](https://www.ambervalley.gov.uk/planapps?refval=AVA-2023-0660) |
| Address: | 116 Nottingham Road, Alfreton, Derbyshire, DE55 7GQ |
| Proposal: | New single storey flat roof extension to rear of dwelling. |
| Date Valid: | 22/Aug/2023 |
| Decision Expected: | 10/Oct/2023 |
| Applicant: | Mr & Mrs Stone Peter Stone  Derbyshire County Council - Disability Design Team, 116 Nottingham Road, Alfreton, Bank Road, Derbyshire, DE55 7GQ, United Kingdom |
| Agent: | Mr Darren Luxton  Derbyshire County Council - Disability Design Team, Derbyshire County Council, County Hall, Bank Road, Matlock, Derbyshire, DE43AG, United Kingdom |
| Parish: | Alfreton   Ward:  Alfreton |
| Officer: | Trinity Barlow  ([trinity.barlow@ambervalley.gov.uk](mailto:trinity.barlow@ambervalley.gov.uk)) |
| Consultees: | APAR, DCCHB, |
| |  |  | | --- | --- | | Consultation Date - 4/Sep/2023 |  | | |
| Ref: | [AVA/2023/0661](https://www.ambervalley.gov.uk/planapps?refval=AVA-2023-0661) |
| Address: | 19A Wood Street, Alfreton, Derbyshire, DE55 7JW |
| Proposal: | Demolition of outbuildings and attached garage, erection of a single storey rear extension and erection of 2 No. detached 3 bed bungalows |
| Date Valid: | 31/Aug/2023 |
| Decision Expected: | 19/Oct/2023 |
|  |  |
| Applicant: | Lynn Construction Ltd  Debdale Hall Farm, Debdale Lane, Mansfield , Nottinghamshire, NG19 7EZ, |
| Agent: | Mr Stephen Riley  Ellis Riley & Son Ltd, Unit 13 Warsop Enterprise Centre, Burns Lane, Warsop, NG20 0AF, United Kingdom |
| Parish: | Alfreton   Ward:  Alfreton |
| Officer: | Laura Anthony  ([laura.anthony@ambervalley.gov.uk](mailto:laura.anthony@ambervalley.gov.uk)) |
| Consultees: | APAR, DCCHB, POL, CON, DWT, |

## 84/23 To receive written reports from AVBC Councillors

None received

**Date of next meeting: 17th October 2023**

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