



**ALFRETON TOWN COUNCIL (ATC)**

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**#**

**MINUTES OF THE CHRISTMAS LIGHTS COMMITTEE MEETING HELD ON MONDAY 21ST JUNE 2023 7PM**

**Present:** Chair of Committee: Councillor Scott Walker

Councillors: John Walker, Matt Memmott-Richardson & Shirl Sounes

Staff: Vic Johnstone

**01/23c To receive apologies for absence**

No apologies were recieved

**02/23c To receive any declarations of interest from Members**

No declarations were received

**03/23c Public Participation**

No members of public were present

**04/23c To consider any items which should be taken in exclusion of the press and public**

There were none

**05/23c Review of display layout (Appendix A)** Following discussions VJ to update display layout

**06/23c Important dates**

Installation date – To be completed after the end of British Summer Time (After 29th October)

Trial switch on – Thursday 23th November 7PM

Christmas Lights switch on event – Saturday 25th November 2023, time to be confirmed

Councillors Memmott-Richardon & Sounes to attend with VJ to choose a suitable tree

Councillors Sounes & Memmott-Richardson will assist with the monitoring of downtime throughout the display period

**07/23c Review of remedial works**

2 x RCD’s to columns (if required) £250.00

Printscene upgrade to digital time clock £100.00

Bluey’s Asset number 133675 – Move display to column £25.00

**08/23c Budget update**

**2023/2024 budget £32,000**

City Illuminations contract - £20,000

Electricity - £1,000

Real Christmas trees - £2,000

Replacement cone tree and refurbishment of existing displays to match £6,700

Planned remedial works - £375.00

Contingency £1,925

**Total: £32,000**

Additional remedial works required – Members heard that the Christmas Light electricity socket sited above 76 King Street has been damaged and the brackets had been removed.

VJ will report this to City Illuminations and arrange for column 124174 to be stress tested, replacement brackets purchased at a cost of £25.00 and for the light to be repositioned on column 124174.

**Earmarked reserves from 22/23 budget £2,732.78**

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| **Wash House – Asset number 742 – Move control gear into pillar. Armored cable from pillar to socket** | **£1,657.78 Derbyshire County Council\***  **£450.00 City Illuminations** |
| **Bradley & Co – Asset number 134496 – Add RCD and small enclosure in column** | **£125.00** |
| **5 x RCDs to columns** | **£500.00** |

\*DCC works planned for 28.06.2023