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MINUTES OF ALFRETON TOWN COUNCIL

FULL COUNCIL MEETING HELD ON

TUESDAY 24TH JANUARY 2023 AT 7PM

Town Mayor: Councilor J Walker

Councillors: M Bennett, H Jowett-Frost, M Kerry, J Walker, S Walker, K Wood.

Staff: T Crookes

V Johnstone

# **MEETING OF ALFRETON TOWN COUNCIL**

# **ORDER OF BUSINESS**

## 166/22 To receive apologies for absence

**RESOLVED**

Apologies were received and approved from Councillors G Dolman (Work), J Gdula (Personal), S Marshall-Clarke (Personal), A Richardson (Personal), C Robinson (Personal), D Taylor (Work)

## 167/22 To receive any declarations of interest from Members

**RESOLVED**

Councillor M Bennett declared a personal interest in 176/22 e To consider grant applications from - Loaves and Fishes Pantry Shop £750.00. To remain in the meeting.

## 168/22 Recording and Filming of Council and Committee Meetings

**RESOLVED**

a. For the purposes of minute taking an Officer will record the meeting audially and delete the files once the draft minutes have been produced.

## 169/22 Public Participation

There were none

## 170/22 To consider any items which should be taken in exclusion of the press and public

**RESOLVED**

That the following item is take in exclusion due to Data Protection

1. To consider grant applications from

Derbyshire Media Company £750.00 (If accounts received)

## 171/22 To hear from a representative of Derbyshire Police should one be available

None were available

## 172/22 To read and consider the Minutes of the Meeting of Alfreton Town Council held on Tuesday 20th December 2022 copies have been circulated to each Member with the summons to attend the meeting; the Minutes may be taken as read.

**RESOLVED**

The minutes were read

## 173/22 After consideration to approve the signature of the Meeting Minutes of Tuesday 20th December 2022 by the person presiding as a correct record

**RESOLVED**

The minutes were signed as a correct record

## 174/22 To dispose of business, if any, remaining from the last meeting

There were none

## 175/22 To receive and consider reports and minutes of committees and working groups

There were none

## 176/22 To receive and consider additional agenda items in the order in which they have been notified.

1. To set a budget for the financial year 2023/2024 of £267,850.00

**RESOLVED**

That the budget for 2023/2024 is set at £267,850.00, as detailed in the report and attached to these minutes (appendix 1)

1. To request a precept from AVBC for the financial year 2023/2024 of £211,242.00 to meet the expenses of the town council

**RESOLVED**

That a precept of £211,242.00 is requested from Amber Valley Borough Council for the financial year 2023/2024

1. To appoint an Internal Auditor 2022/2023

**RESOLVED**

1. That Jo Taylor is appointed as Internal Auditor for 2022/23
2. That the costs are noted for the External Audit for 2022/23 of approximately £600.00
3. That support is provided by Bradley & Co for the audit figures within a specified budget, suggested £500.00 from Personnel
4. To receive and consider a report on a proposal to create a Community Hub

**RESOLVED**

1. That ATC support the project with a grant of up to £22,500.00 for 3 years to be used by SISU specifically to pay for the lease of a suitable, central location in Alfreton, in line with the grant sport and social policy.

That the first payment of 25% of the annual rental costs is made available upon:

1. Agreement of the suitability of the proposed location by the Leader of the Town Council and the Town Clerk.
2. Presentation of a signed and fully executed lease agreement, and an invoice for rental costs for a minimum of three months.
3. A satisfactory SLA agreement between Alfreton Town Council (ATC) and Sisu.
4. All parties accepting that Alfreton Town Council are indemnified from any liabilities whatsoever arising from that lease.

1. That payments for up to 3 years are made quarterly thereafter upon presentation of a receipt from the landlord for payment of the previous quarter's rental, and satisfactory progress reports against the business case plan.
2. To consider grant applications from

**RESOLVED**

**Loaves and Fishes Pantry Shop £750.00**

That a grant is approved of £662.00

**Derbyshire Media Company £750.00 (If accounts received)**

That no grant award is made.

ITEM HEARD IN EXCLUSION

That a new policy is introduced for 2023/2023 to include a checklist of required documentation before submission to Council, three times a year.

## 177/22 To ratify the signing of orders for payment

To receive and approve payments for December 2022

**RESOLVED**

That the payments are approved

To approve the bank reconciliation for December 2022

**RESOLVED**

That the payments are approved

## 178/22 To receive reports from Members who may have attended Outside Bodies meetings

ACTS - Councillor Marlene Bennett

Alfreton & District Heritage Trust – Councillor Keith Wood

Amber Valley Access – Councillor Cheryl O’Brien

Derbyshire Unemployed Workers – Councillors Steve Marshall-Clarke & Mary Kerry

Pentrich Revolution – Councillor Keith Wood

## 179/22 To note correspondence received

The correspondence was noted

That a response is sent to Network Rail to clarify dates for the station improvements

## 180/22 To consider 4 topics for communication

Grant application

Setting of budget

Station update

Litterpick

## 181/22 To review and approve the following policies:

RESOLVED

The following policies were approved;

1. Reserves Policy (Appendix 3 of 176/22 a.)

2. Grievance Procedure

3. Risk Management Policy

4. Equal Opportunities Policy

## 182/22 To consider Planning Applications – 2 applications have been received since the last meeting:

**RESOLVED**

That a request is made to AVBC to review the Pricedless alterations, in particular the replacement of the ornate window

That a standard response is formulated for town centre planning application in agreement with the planning committee

**Date of next meeting: 21st February 2023**

**183/22 ITEMS HEARD IN EXCLUSION**

**CONFIDENTIAL**

That in view of the confidential nature of the business about to be transacted, to consider a resolution to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.

**Item 176/22e also refers**

To consider grant applications from

**RESOLVED**

**Derbyshire Media Company £750.00 (If accounts received)**

That no grant award is made.

ITEM HEARD IN EXCLUSION

Concerns were raised with this application.

It does not meet the criteria, after further investigation by officers, the business is not registered from which this application was being made.

**RESOLVED**

Inform applicant that request was unsuccessful and reasons why.

Inform relevant authorities of outcomes of investigations.

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