

Alfreton Town Council

MINUTES OF THE FULL COUNCIL MEETING HELD ON TUESDAY 27th SEPTEMBER 2022 AT 7PM IN ROOM 1

Present:

Town Mayor: Councillor J Walker

Councillors: M Bennett, M Kerry, S Marshall-Clarke, C Robinson, D Taylor, K Wood

# ORDER OF BUSINESS

**The Council observed a 1 minute silence in honour of Queens Elizabeth II**

## 115/22 To receive apologies for absence

**RESOLVED**

Apologies with reason were received and approved from Councillors;

J Gdula, H Jowett-Frost, C O’Brien, A Richardson, S Sounes, S Walker

## 116/22 To receive any declarations of interest from Members

**RESOLVED**

Declarations of interests were received from Councillors;

S Marshall-Clarke

Item 131/22 Planning - To remain in the meeting but not take part. Dispensation given to remain in the meeting to remain quorate.

K Wood

Item 125/22 j 2 Grant application from the Friendship Club – To remain in the meeting but not take part

## 117/22 Recording and Filming of Council and Committee Meetings

**RESOLVED**

a. For the purposes of minute taking the Town Clerk will record the meeting audially and delete the files once the draft minutes have been produced.

## 118/22 Public Participation

There were 3 members of the public present to present for grant applications

There were 2 police officers present

**At this point items 125/22 j 1, 125/22 j 3 and 120/22 were heard in that order. The members of the public then left the meeting.**

## 119/22 To consider any items which should be taken in exclusion of the press and public

There were no items for exclusion

## 120/22 To hear from a representative of Derbyshire Police should one be available

Members heard an update from PCSO Wragg on current issues in the Town. In particular motorbike nuisance and issues on the Centenary Green.

## 121/22 To read and consider the Minutes of the Meeting of Alfreton Town Council held on Tuesday 19th July 2022 copies have been circulated to each Member with the summons to attend the meeting; the Minutes may be taken as read.

The minutes were read

## 122/22 After consideration to approve the signature of the Meeting Minutes of Tuesday 19th July 2022 by the person presiding as a correct record

**RESOLVED**

That the minutes were approve with the following amendment;

Item 10/22gRegeneration Committee that S Sounes is appointed

## 123/22 To dispose of business, if any, remaining from the last meeting

There is none

## 124/22 To receive and consider reports and minutes of committees and working groups

1. Events Committee as a working group 28th July 2022 to be approved as follows

**RESOLVED**

The recommendation were approved

* + 1. That a poll/consultation is held on social media to request feedback for the Queens Jubilee Events
		2. That an event is considered again for June 2023 (Teddy Bears Picnic)
		3. That feedback is requested through social media channels for the Teddy Bears picnic event
		4. That a road closure is put in place for Remembrance Sunday
		5. That Watchorn and St Martin’s Church alternate at the War Memorial
		6. That a £30.00 budget per church is provided for refreshments
		7. That stall are advertised at £30.00 commercial and £20.00 charity for the Christmas Event
		8. Santa to turn on lights
		9. Budget £5000.00 from 2022/23 Events Budget
		10. Remaining budget to be used for White Post Farm Event

1. Meeting held on 28th July 2022 with Alfreton Town Football Club

**RESOLVED**

The recommendations were approved as follows

1. Notify ATFC of Mayor’s Charity 22/23
2. Consider Community hub as a local charity to benefit from ticket pass
3. Include in any future ATC activities
4. Meeting held with David Nieper Foundation 25th August 2022

**RESOLVED**

That the recommendation are approved as follows

1. That a David Nieper Memorial bench is installed at Alfreton House along with 2 other benches to replace the set of 3 benches by the toilet block. Provided by David Nieper Foundation.
2. That the costs to install the benches are allocated from the £1,000 identified at the January meeting minute reference 10/22 from the Regeneration budget

## 125/22 To receive and consider additional agenda items in the order in which they have been notified.

1. To receive a report on a Wisteria Display on Institute Lane – costs to be ratified. £3195.00 from Regeneration budget.

**RESOLVED**

That the spend of £3,195.00 to install a new display of Wisteria on Institute Lane is ratified from the Regeneration Budget (£15,000.00)

1. To ratify the order of 100,000 dog bags at a cost of £1072.00 from the Properties Budget

**RESOLVED**

That members ratify and approve the purchase 100,000 bags at a cost of £1072.00 from the Properties budget (£24,000.00)

1. To ratify the works to Alfreton House Roof £840.00

**RESOLVED**

That members ratify and approve the works and costs to carry out emergency roofing repairs of £840.00 from the Properties budget (£24,000.00)

1. To receive a report on a Council staffing structure review

**RESOLVED**

* + 1. That a minimum of 3 members are selected to form a working group to agree the scope of the Council staffing structure review. Those members are Councillors M Kerry, S Marshall-Clarke and G Dolman
		2. That the scope along with budget/costing are reported to Full Council for approval in October
1. To consider the Small Authorities Audit Appointments (SAAA) 2022 Opt-out Communication

**RESOLVED**

To remain ‘opted in’ to the central procurement of external auditors

1. To receive a report on Civility and Respect

**RESOLVED**

1. That the Town Council signs the pledge
2. That training needs are identified and where appropriate training offered. Staff will attend the training immediately.
3. That the updated model code of conduct is presented to a future meeting to accept
4. To receive a report on remedial Christmas Lights spend £420.00

**RESOLVED**

That members approve the spend of £420.00 from the Christmas Lights Budget

1. To note that a casual vacancy has occurred and can be filled by co-option

**RESOLVED**

The details were noted

1. To receive a report on a leaving gift for a member of staff

**RESOLVED**

* + 1. That a gift is purchased for the retiring clerk
		2. That a budget of £300.00 is set for the purchase of the gift
		3. That the cost is allocated from the Mayors Allowance
1. To receive grant applications from;
	1. South Normanton and Area Foodbank £2583.00

**RESOLVED**

That the item is deferred to a meeting where a presentation can be given in person

* 1. Alfreton Friendship Club £1500.00

**RESOLVED**

That a grant is awarded for £750.00

* 1. To ratify Save Our Countryside Action Group (SOCAG) £1250.00

**RESOLVED**

That the Sports and social grant policy is suspended

That a grant is awarded for £1250.00

* 1. St Johns Ambulance £500.00

**RESOLVED**

That the application is rejected and further account details requested

* 1. Alfreton Christian Centre £2183.98

**RESOLVED**

That the grant application is declined due to a similar request within the last 12 months

1. To consider a report on Belper Youth Sports Festival

**RESOLVED**

That the details are noted and consideration to be given at the annual budget and precept setting to provision funds of between £2,800 to £16,800 to provide a provision in Financial Year 23/24 if budgets allow

1. To receive the Completion of the limited assurance review for the year ended 31 March 2022

**RESOLVED**

That the completion of the limited assurance review is noted

**Councillor K Wood left the meeting**

## 126/22 To ratify the signing of orders for payment

1. To receive and approve payments for July 2022 £15,327.84

**RESOLVED**

That the payments are ratified and approved

1. To approve the bank reconciliation for July 2022

**RESOLVED**

That the bank reconciliation is approved

## 127/22 To receive reports from Members who may have attended Outside Bodies meetings

There were none

## 128/22 To note correspondence received

 Correspondence was noted

## 129/22 To consider 4 topics for communication

 **RESOLVED**

Queens book of condolence, Network Rail correspondence, Fracking policy and Civility and Respect

## 130/22 To review and approve the following policies:

**RESOLVED**

The following polices were approved

## Transparency Code

## Pension Discretions

## Fracking Policy

**Councillor S Marshall-Clarke remained in the meeting but did not take part**

## 131/22 To consider Planning Applications – 7 applications have been received since the last meeting:

**RESOLVED**

AVA/2022/0706 - Construction of external staircase (may affect the setting of a listed building) - 4 Church Street Alfreton Derbyshire DE55 7AH

Comments made: The Town Council has concerns regarding the access to this property, lack of parking facilities and the effect on a listed building.

AVA/2022/0700 - Removal and replacement of feather edge fencing to the side, moving the boundary out by a further 2 metres. The fence height is to be 1.8 metres - 2 Porter Drive Alfreton Derbyshire DE55 7QY

Comments made: The Town Council does not support retrospective applications and has concerns regarding the visibility for approaching traffic.

1. To note and ratify the statement of case for Planning Reference AVA/2020/0141 Land North West of Hall Farm, Church Street, Alfreton, DE55 7AH

**RESOLVED**

The details were noted and approved

1. To note the response to the Local Plan consultation (closing date 02/09/2022)

**RESOLVED**

The details were noted and approved

1. To consider replacement members on the Planning Committee for a member who has received 6 months dispensation and a disqualified member

**RESOLVED**

 That Councillors M Bennett and D Taylor are appointed

**Date of next meeting: 25th October 2022**