

Alfreton Town Council

Agenda Annual Meeting of Full Council 17th May 2022

**#**

Dated 11th May 2022

To the Elected Members of Alfreton Town Council.

Dear Member,

You are summoned to attend the meeting of Alfreton Town Council to be held on **Tuesday 17th May 2021** at Room 1, Alfreton House, High Street, Alfreton. This will be the **Annual Meeting** and will start immediately after the conclusion of the Parish Meeting which starts at 6.30p.m.

Yours sincerely,

Text

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Vic Johnstone,

Assistant Town Clerk

ORDER OF BUSINESS

## 54/22 To elect a Town Mayor

## 55/22 To receive the Town Mayor`s declaration of acceptance of office.

## 56/22 To receive apologies for absence.

## 57/22 To receive any declarations of interest from Members Please Note

* Members must ensure that they complete all sections of the Declarations of Interest sheet prior to the start of the meeting.
* Column 5 of the Declaration of Interest sheet must be completed in all cases to indicate the action to be taken (i.e. to stay in or leave the meeting prior to any consideration or determination of the item).

The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

## 58/22 To consider any variation in order of business

## 59/22 To consider any items which should be taken in exclusion of the press and public.

*Item 77/22 f. To receive a report on Staffing Matters due to GDPR*

*Item 77/22 h. To receive an update on the Community Hub due to commercial sensitivity*

## 60/22 To elect a Deputy Town Mayor

## 61/22 To elect a Leader of the Council

## 62/21 To elect a Deputy Leader of the Council

## 63/22 Public Participation

## 64/22 To appoint Lead Members to the Executive Committee with

## delegated powers as prescribed in the Scheme of Delegation, for

## the following:

Properties

Environment, Sport and Recreation

Finance and Personnel

Christmas Lights

Village Green

Health and Safety

Community Hub & Regeneration

Planning

The Mayor, Deputy Mayor, Leader and Deputy Leader will be ex-officio voting Members of the Executive Committee

## 65/22 To appoint Lead Members with delegated powers as prescribed in the Scheme of Delegation for 2022/23

Christmas Event and other Events

Communications Committee

## 66/22 To appoint five members to serve on the Planning Committee.

## 67/22 To appoint Support Members to the following portfolios

Properties

Environment, Sport and Recreation

Finance and Personnel

Planning

Christmas Lights

Health and Safety

Community Hub & Regeneration

## 68/22 To approve ordinary meetings of the Council and Executive Committee for the year

**a. Full Council Meeting 3rd Tuesday of each month excluding August**

**b. Executive Committee Meeting 1st Tuesday bi-monthly starting July unless otherwise agreed**

## 69/22 To receive nominations of councillors and make appointments to serve on the following Outside Bodies for 2022/2023

ACTS

Alfreton Community Forum

Alfreton & District Heritage Trust

Amber Valley Access

Derbyshire Unemployed Workers Centre

Alfreton Community Hall

Police Liaison

Pubwatch

PentrichRevolution Group

## 70/22 To set a date for the Tour of the Town

## 71/22 To hear from a representative of Derbyshire Police should one be available.

## 72/22 To read and consider the Minutes of the last meeting of Alfreton

## Town Council held on Tuesday 29th March 2022, a copy has been

## circulated to each Member with the summons to attend the

## meeting; the Minutes may be taken as read

## 73/22 After consideration to approve the signature of the Minutes by the

## person presiding as a correct record

## 74/22 To dispose of business, if any, remaining from the last meeting.

There is none

## 75/22 To receive and consider reports and minutes of committees.

Events Committee Working Group 5th May 2022

## 76/22 To consider resolutions, if any, from the Parish Meeting held prior to this meeting

## 77/22 To receive and consider additional agenda items in the order in

## which they have been notified:

## a. To receive the Internal Audit completed by the Lead Member for Finance & Personnel

## b. To receive and note the Annual Internal Audit Report 2021/22, to approve the Income and Expenditure Account for the year ending 31st March 2022, the Annual Governance Statement and Annual Return and to complete in that order

**c. (1) To consider a Grant application from Maple Mews Residents Association for £1000.00**

**c. (2). To consider a Grant application from James Simpson, DECA UK 2022 for £750.00**

**d. To consider a Councillor Briefing on Speed Indicator Devices**

**e. To receive correspondence from Mr Will Rodgers – East Midlands Railway services at Alfreton**

**f. To receive a report on Staffing Matters**

**g. To consider a report on supporting an online sales tax**

**h. To receive an update on the Community Hub**

**i. To receive a report on the potential closure of Alfreton train station ticket office**

## 78/22 To ratify the signing of orders for payment.

To receive and approve payments for March 2022 £20,345.33 and April 2022 £14,102.05

To approve the bank reconciliation for March 2022

To approve the bank reconciliation for April 2022

To approve regular payments throughout the year

## 79/22 To consider 4 topics for Communication

## 80/22 To review and approve the following policies:

**a. Code of Conduct**

**b. Standing Orders**

**c. Financial Risk Assessment**

**d. Financial Regulations**

## 81/22 To consider Planning Applications – A total of 7 applications have been received since the last full council meeting with no comments made.

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|  | Consultation Date - 9/May/2022 |  |

Ref: [AVA/2022/](https://www.ambervalley.gov.uk/planapps?refval=AVA-2022-0376)0059

Address: 89 Mansfield Road, Alfreton, Derbyshire, DE55 7JP

Proposal: Conversion of vacant 3 bedroomed house into 7 bedroomed HMO by means of internal alternations, single storey side extension & single storey dormer extension to the rear

Date Valid:26/January/2022

Decision Expected:23/March/2022

**Planning Application decisions**

#### A total of 5 applications have been permitted since the last full council meeting.