

Alfreton Town Council

MINUTES OF THE ANNUAL MEETING OF FULL

COUNCIL 4TH MAY 2021

**#**

**Present:**

Town Mayor: Councillor M Bennett MBE

Councillors: G Dolman, J Gdula, L Hunt-Slade, H Jowett-Frost, M Kerry, S Marshall-Clarke, B Slade, J Walker, S Walker, C Robinson

Officers: D Holmes, T Crookes, V Johnstone

ORDER OF BUSINESS

## 45/21 To elect a Town Mayor

That Councillor S Marshall-Clarke was unanimously elected as Town Mayor for 2021/22

## 46/21 To receive the Town Mayor`s declaration of acceptance of office.

The acceptance of office was completed and received

## 47/21 To receive apologies for absence.

Apologies were received and accepted from;

Councillors

K Wood – personal reasons

A Richardson – personal reasons

## 48/21 To receive any declarations of interest from Members Declarations were received from;

**Councillor H Jowett-Frost.** Item 68/21d. DPI. To consider a request from Alfreton House Tearooms. To leave the meeting.

**Councillor J Walker.** Item 70/21. DPI. To consider Planning Applications. To leave the meeting.

**Councillor B Slade.** Item 70/21. Personal interest. [AVA/2021/0272](https://www.ambervalley.gov.uk/planapps?refval=AVA-2021-0272)

**Councillor L Hunt-Slade**. Item 70/21. Personal interest. [AVA/2021/0272](https://www.ambervalley.gov.uk/planapps?refval=AVA-2021-0272)

**Councillor S Walker.** Item 68/21c. DPI. To consider the adoption the BT Telephone Box, High street. To leave the meeting.

## 49/21 To consider any variation in order of business

**RESOLVED**

That item 70/21 To consider Planning Applications is taken at the end of the meeting after item 72/21.

## To consider any items which should be taken in exclusion of the press and public.

## 50/21 To elect a Deputy Town Mayor

Councillor J Walker was elected

## 51/21 To elect a Leader of the Council.

## Councillor S Walker was elected

## 52/21 To elect a Deputy Leader of the Council.

## Councillor M Kerry was elected

## 53/21 Public Participation.

There is none

## 54/21 To appoint Lead Members to the Executive Committee with

## delegated powers as prescribed in the Scheme of Delegation, for

## the following:

**RESOLVED**

Properties – Councillor M Bennett

Environment, Sport and Recreation. – Councillor S Marshall-Clarke

Finance and Personnel – Councillor M Kerry

Christmas Lights – Councillor J Walker

Health and Safety – Councillor G Dolman

Community Regeneration – Councillor D Taylor

The Mayor, Deputy Mayor, Leader and Deputy Leader will be ex-officio voting Members of the Executive Committee.

## 55/21 To appoint Lead and support Members with delegated powers as prescribed in the Scheme of Delegation for;

**RESOLVED**

**Events Committee**

Lead: Councillor H Jowett-Frost

Support: G Dolman, M Bennett, D Taylor and M Kerry

**Communications Committee**

Lead: Councillor S Walker

Support: Councillor H Jowett-Frost, D Taylor, L Hunt-Slade

## 56/21 To appoint a Chair of the Planning Committee who will be an ex- officio voting member of the Executive Committee.

**RESOLVED**

That the following are appointed:

Chairman Councillor D Taylor

Vice Chairman: Councillor K Wood

## 57/21 To appoint five members to serve on the Planning Committee.

**RESOLVED**

To appoint the following members:

Councillors; C O’Brien, S Marshall-Clarke, G Dolman, M Kerry, H Jowett-Frost

## 58/21 To appoint Support Members to the following portfolios

**RESOLVED**

Properties – Councillor C Robinson

Environment, Sport and Recreation – Councillor D Taylor

Finance and Personnel – Councillor J Walker

Christmas Lights – Councillor H Jowett-Frost

Health and Safety -

Community Regeneration – Councillor S Marshall-Clarke

## 59/21 To approve ordinary meetings of the Council and Executive Committee for the year

**RESOLVED**

a. Full Council Meeting 3rd Tuesday of each month excluding August

b. Executive Committee Meeting 1st Tuesday bi-monthly starting July

c. Meetings will be arranged within Covid guidelines and therefore may change

## 60/21 To receive nominations of councillors and make appointments to serve on the following Outside Bodies for 2021/2022

**RESOLVED**

ACTS - Councillor M Bennett

Alfreton Community Forum - Councillor M Kerry

Alfreton & District Heritage Trust - Councillor K Wood

Amber Valley Access - Councillor C O’Brien

Derbyshire Unemployed Workers Centre - Councillors S Marshall-Clarke and M Kerry

Alfreton Community Hall - Councillor S Walker

Police Liaison - Councillor S Marshall-Clarke

Pubwatch - Councillor M Bennett

PentrichRevolution Group - Councillor K Wood

## 61/21 To set a date for the Tour of the Town

**RESOLVED**

No specific date was set. Officers and members to monitor lockdown restrictions and arrange appropriately.

## 62/21 To hear from a representative of Derbyshire Police should one be available.

No Officer was available.

Members were disappointed with the lack of attendance.

## 63/21 To read and consider the Minutes of the last meeting of Alfreton

## Town Council held on Tuesday 16th March 2021, a copy has been

## circulated to each Member with the summons to attend the

## meeting; the Minutes may be taken as read

**RESOLVED**

The minutes were taken as read

## 64/21 After consideration to approve the signature of the Minutes by the

## person presiding as a correct record

**RESOLVED**

The minutes were approved

## 65/21 To dispose of business, if any, remaining from the last meeting.

There is none

## 66/21 To receive and consider reports and minutes of committees.

There is none

## 67/21 To consider resolutions, if any, from the Parish Meeting held prior to this meeting

There is none

## 68/21 To receive and consider additional agenda items in the order in

## which they have been notified:

## a. To receive and approve the Income and Expenditure Account for the year ending 31st March 2021, the Annual Governance Statement and Annual Return and to complete in that order

**RESOLVED**

1. That the Income and Expenditure Account is approved and signed
2. That the Annual Internal Audit Report is received and noted and where necessary actions taken (AGAR pg3)
3. That the Annual Governance Statement is approved and signed (AGAR pg4)
4. That the Annual Accounting Statement is approved and signed and must be done in that order (AGAR pg5)
5. That a write-off of debt is approved of £47.55 for unpaid invoices for Room 1

## b. To receive the Internal Audit completed by the Lead Member for Finance & Personnel

**RESOLVED**

1. That the Internal Audit completed by Councillor Kerry is noted
2. Officers were thanked for their work in concluding a successful audit.

**c. To consider the adoption the BT Telephone Box, High street**

**RESOLVED**

1. That members consider the agreement and recognise the implications in respect of indemnity and Health and Safety.
2. That the BT phone box is purchased for £1.00
3. That the phone box is added to the asset register and insurance at no additional cost
4. That the phone box is utilised as additional planting and showcasing lockdown projects

**d. To consider a request from Alfreton House Tearooms**

**RESOLVED**

1. That members ratify the decision to allow the Tearooms to erect a gazebo and additional seating on the lawns of Alfreton House from 12.04.2021
2. That a condition is attached for the gazebos to be removed each evening for security purposes.
3. That a review is carried out in 6 months

**e. To receive an update on Assets of Community Value in Alfreton**

**RESOLVED**

It is noted that the following are registered as Assets of Community Value

1. Alfreton Heritage Centre, Rodgers Lane
2. Alfreton Welfare Ground (off of Alma Street)
3. Air and Army Cadets base
4. Alfreton Community Hall

**f. To consider a Grant application from Save Our Countryside Action Group for £500.00**

**RESOLVED**

Unanimously approved to award a grantof£500.00

**g. To consider & approve the cleaning contract with Vertas**

**RESOLVED**

1. That members consider the reduction of the cleaning contract from 10 to 7 hours.
2. That the contract is agreed on terms suitable to ATC, approved and accepted and signed by 2 members, Councillor M Kerry and J Walker and an Officer.

**h. To consider a response to EMR following the removal of the London Service from Alfreton**

**RESOLVED**

That a response is sent to EMR offering a solution to the removal of the London service from Alfreton and shared with MP’s of Amber Valley and Bolsover to campaign.

## 69/21 To authorise the signing of orders for payment.

**RESOLVED**

1. To receive and approve payments for March £20,345.33
2. To approve regular payments throughout the year

## 70/21 To consider Planning Applications.

**RESOLVED**

That consistent responses are sent to the applications made which are a resubmission or amendment to previous application

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| Ref: | [AVA/2021/0272](https://www.ambervalley.gov.uk/planapps?refval=AVA-2021-0272) |
| Address: | Land Off, Eachwell Lane, Alfreton, Derbyshire, , |
| Proposal: | Notice of an application to modify or discharge a planning obligation under  Section 106 of the Town & Country Planning Act 1990 Modify planning  Obligation in respect of Schedule 4: Highway Matters;  (i) The creation of a roundabout access on Eachwell Lane. (Signed as part of AVA/2014/1036) |
| Date Valid: | 3/Sep/2020 |
| Decision Expected: | 19/Nov/2020 |
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| Ref: | [AVA/2021/0294](https://www.ambervalley.gov.uk/planapps?refval=AVA-2021-0294) |
| Address: | Blocks 10-20, 22-32 And 34 Ash Court, Ash Court, Alfreton, Derbyshire, , |
| Proposal: | Extending 3 masonary bin stores to Blocks 10-20, 22-32 And 34-34 |
| Date Valid: | 17/Mar/2021 |
| Decision Expected: | 5/May/2021 |
| Ref: | [TRE/2021/0937](https://www.ambervalley.gov.uk/planapps?refval=TRE-2021-0937) |
| Address: | Oak Tree T31 On TPO 65 Off, Aumonier Way, Alfreton, Derbyshire, , |
| Proposal: | Mature Oak to the rear of 29 Aumonier way, Alfreton. Tree to be  deadwooded, sever ivy and crown raise to 4m. |
| Date Valid: | 21/Mar/2021 |
| Decision Expected: | 16/May/2021 |
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| Ref: | [AVA/2021/0199](https://www.ambervalley.gov.uk/planapps?refval=AVA-2021-0199) |
| Address: | Flat 1, 5 Chesterfield Road, Alfreton, Derbyshire, DE55 7DT, |
| Proposal: | Change of use from residential use to restaurant E(b) with ancillary  hot food takeaway, ventilation extractor duct to the rear elevation and  outdoor eating terrace |
| Date Valid: | 19/Mar/2021 |
| Decision Expected: | 7/May/2021 |
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| Ref: | [AVA/2021/0371](https://www.ambervalley.gov.uk/planapps?refval=AVA-2021-0371) |
| Address: | 23 Wycliffe Road, Alfreton, Derbyshire, DE55 7HR, |
| Proposal: | Detached single garage |
| Date Valid: | 2/Apr/2021 |
| Decision Expected: | 21/May/2021 |
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| Ref: | [AVA/2021/0313](https://www.ambervalley.gov.uk/planapps?refval=AVA-2021-0313) |
| Address: | Land North Of Alfreton (South Of B6025), Meadow Lane, Alfreton,  Derbyshire, , |
| Proposal: | Construction of a 19.657MW Solar Farm for a period of 40 years, to  include the installation of Solar Panels with transformers, a substation,  a DNO control room, a customer substation, GRP comms cabin,  security fencing, landscaping and other associated infrastructure.  This may affect the setting of a listed building. |
| Date Valid: | 8/Apr/2021 |
| Decision Expected: | 24/Jun/2021 |
| **RESOLVED**  Ref: | That this item is deferred to the next meeting to allow the Planning Committee to eet and review  [AVA/2021/0401](https://www.ambervalley.gov.uk/planapps?refval=AVA-2021-0401) |
| Address: | 19 Wood Street, Alfreton, Derbyshire, DE55 7JW, |
| Proposal: | Single storey and two-storey rear extensions and canopy to front elevation |
| Date Valid: | 12/Apr/2021 |
| Decision Expected: | 31/May/2021 |
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| Ref: | [AVA/2021/0391](https://www.ambervalley.gov.uk/planapps?refval=AVA-2021-0391) |
| Address: | Harlequin Stained Glass, Christadelphian Hall, Marshall Street, Alfreton,  Derbyshire, DE55 7BW, |
| Proposal: | Drop Kerb to provide access to tarmaced area at the side of the building |
| Date Valid: | 13/Apr/2021 |
| Decision Expected: | 1/Jun/2021 |

Ref: AVA/2021/0365

Address: TA Eazycolours Genesis Centre King Street Alfreton Derbyshire DE55 7DQ

Proposal: Retrospective change of use of Block G from workshop unit ancillary to training academy (Sui Generis) to MOT and repairs garage (Class B2) and installation of roller shutter door on southern elevation

Date valid: 19-April-2021

Decision Expected: 9-June-2021

**Planning Application decisions**

Ref:[AVA/2020/1126](https://www.ambervalley.gov.uk/planapps?refval=AVA-2020-1126)

Address:19 Southcroft, Alfreton, Derbyshire, DE55 7PN,

Proposal: Partial demolition of wall to outbuilding to create a wider access to flat

Date Registered:17/Feb/2021

Applicant: Mr Neil Froggett  19 Southcroft, Alfreton, Derbyshire, DE55 7PN,

Agent: Mr John Thornewill DCC, Chatsworth Hall, Chesterfield Road, Matlock, DE4 3FW,

Decision: **PERMITTED**

Officer:  Claire McLoughlin

#### Decision Date - 6/Apr/2021

Ref: [AVA/2021/0147](https://www.ambervalley.gov.uk/planapps?refval=AVA-2021-0147)

Address: Tesco Stores Ltd, Hall Street, Alfreton, Derbyshire, DE55 7BQ,

Proposal: Advertisement consent to install 1x42"LCD screen & 3 x 1250x700mm flag Pole Signs overall height 2450mm

Date Registered: 10/Feb/2021

Applicant :Mr Andy Horwood  Kestrel Way, Welwyn Garden City, AL7 1GB, United Kingdom

Decision: **PERMITTED**

Officer:  Claire McLoughlin

#### Decision Date - 16/Mar/2021

Ref: [AVA/2020/0461](https://www.ambervalley.gov.uk/planapps?refval=AVA-2020-0461)

Address: Tesco Stores Ltd, Hall Street, Alfreton, Derbyshire, DE55 7BQ,

Proposal: Variation of Conditions 3 and 4 of AVA/2007/0670 to clarify the delivery times and loading/unloading for the home delivery service yard only

Date Registered: 21/May/2020

Applicant: Tesco Stores Ltd  C/O Montagu Evans, 302 St Vincent Street, Glasgow, G2 5RU, United Kingdom

Agent: Miss Rhiannon Moylan  Montagu Evans, 302 St Vincent Street, Glasgow, G2 5RU,

Decision: **PERMITTED**

Officer:  Mark Penford

#### Decision Date - 8/Apr/2021

Ref: [AVA/2021/0142](https://www.ambervalley.gov.uk/planapps?refval=AVA-2021-0142)

Address:10 Highfields Close, Alfreton, Derbyshire, DE55 7PX,

Proposal: Converting integral garage into a living space and utility room, replacing the main garage door with a window.

Date Registered: 17/Feb/2021

Decision: **PERMITTED**

Officer:  Claire McLoughlin

#### Decision Date - 17/Mar/2021

Ref: [AVA/2021/0134](https://www.ambervalley.gov.uk/planapps?refval=AVA-2021-0134)

Address:64 Meadow Lane, Alfreton, Derbyshire, DE55 7EZ,

Proposal: Rear single storey kitchen extension

Date Registered:5/Feb/2021

Applicant: Mrs Lesley Mullard  64 Meadow Lane, Alfreton, Derbyshire, DE55 7EZ,

Agent: Sam Glossop  SG Architectural Design, 76 Long Row, Belper, DE561DR,

Decision: **PERMITTED**

Officer:  Claire McLoughlin

#### Decision Date - 29/Mar/2021

Ref: [AVA/2020/0347](https://www.ambervalley.gov.uk/planapps?refval=AVA-2020-0347)

Address: The Glebe, Church Street, Alfreton, Derbyshire, DE55 7AH

Proposal: Alterations to and conversion of existing property to form 3 dwellings (including demolition works) and the erection of 5 additional dwellings (the proposal may affect the setting of a Listed Building)

Date Registered:21/Apr/2020

Applicant: Mr S Holmes  Integrated Property Holdings Ltd, 23 Mansfield Road, South Normanton, Alfreton, DE55 2ER,

UKAgent: Mr John Church  John Church Planning Consultancy Ltd, Rowan Cottage, Bakewell Road, Rowsley, Matlock, DE4 2EB, United Kingdom

Decision: **WITHDRAWN**

Officer:  Mark Penford

#### Decision Date - 16/Mar/2021

Ref: [AVA/2020/0441](https://www.ambervalley.gov.uk/planapps?refval=AVA-2020-0441)

Address: Tesco Stores Ltd, Hall Street, Alfreton, Derbyshire, DE55 7BQ,Proposal:Variation of condition 16 of AVA/2001/0541 to allow deliveries to be made from the front of the store with new proposed night time hours

Date Registered:21/May/2020

Applicant: Tesco Stores Ltd  c/o Montagu Evans LLP, 302 St Vincent Street, Glasgow, G3 8SD, United Kingdom

Agent: Miss Rhiannon Moylan  Montagu Evans, 302 St Vincent Street, Glasgow, G2 5RU,

Decision: **PERMITTED**

Officer:  Mark Penford

#### Decision Date - 19/Mar/2021

Ref: [AVA/2020/0975](https://www.ambervalley.gov.uk/planapps?refval=AVA-2020-0975)

Address: Midland Bank Plc, 1 King Street, Alfreton, Derbyshire, DE55 7AG,Proposal:Change of use from E (Financial and Professional services) to C3 (3 X 1 Bed flats) with retention of Class E Commercial Unit

Date Registered:2/Dec/2020

Applicant: Mr S Ghai  ALF Properties, 33A High Street, Belper, DE55 1GF, United Kingdom

Agent: Mr M Imtiaz  Architecture 365 LTD, 20 Lynmouth Road, Leicester, LE5 1NA, United Kingdom

Decision: **PERMITTED**

Officer:  Mark Penford

#### Decision Date - 13/Apr/2021

Ref: [AVA/2021/0272](https://www.ambervalley.gov.uk/planapps?refval=AVA-2021-0272)

Address: Land Off, Eachwell Lane, Alfreton, Derbyshire

Proposal: Notice of an application to modify or discharge a planning obligation under Section 106 of the Town & Country Planning Act 1990 Modify planning obligation in respect of Schedule 4: Highway Matters; (i) The creation of a roundabout access on Eachwell Lane. (Signed as part of AVA/2014/1036)

Date Registered:11/Mar/2021

Applicant: Mrs A Gilliver  Avant Homes (Midlands), 1 Phoenix Place, Phoenix Centre, Nottingham, NG8 6BA,Agent:

Decision: **REFUSED**

Officer:  Rae Gee

## 71/21 To review and approve the following policies:

**RESOLVED**

The following policies were reviewed and approved with amendments as noted;

1. Code of Conduct
2. Data Protection Policy
3. Death of a Senior National Figure
4. Health & Safety Policy & Rules
5. Publication Scheme
6. Scheme of delegation
7. Standing Orders

That the Planning agenda item is moved on the standard agenda item to the last item of the agenda

1. Virtual Meeting Policy

## 72/21 To consider 4 topics for Communication.

1. Phone box
2. New mayor
3. Grant
4. Audit