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| Present | Chair: Councillor S Walker Councillors: M Bennett, G Dolman, M Kerry, S Marshall-Clarke, J Walker and D Taylor |
| 01/2020 E | To receive apologies for absence Apologies were received and **ACCEPTED** from Councillor C Robinson |
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| 02/2020 E | Public Participation There were none |
| 03/2020 E | To receive any declarations of interest from Members. Declarations were received from:  Councillor S Marshall-Clarke  Pecuniary interest, Item 05/2020, to remain in the meeting but not take part  Personal Interest, Item 06-09/2020, to remain in the meeting and not take part  Councillor M Kerry  Personal Interest, Item 06-09/2020, to remain in the meeting and not take part |
| 04/2020 E | To consider any items which should be taken in exclusion of the press and public That item 14/2020 E To receive the monitoring report and staff hours: That the staffing hours report is taken in exclusion under GDPR rules |
| 05/2020 E | To consider additional work on Crabtree Allotment **RECOMMENDATION**   1. That members approve the Forest Farm Tree Services invoice for hedge cutting for £160.00 2. That members respond to the request for the removal of the dangerous tree overhanging the allotment, with details of a tree climber and remind the allotment association that this should only be done with permission from the owner and that this is done at their cost |
| 06/2020 E | To consider the rental of Room 10 to Maisy Moos **RECOMMENDATION**   1. That Members approve the new tenant licence agreement with Maisy Moo for rental of Room 10 with effect from 24th March 2020 to 31st March 2022 and confirm that £5m insurance is acceptable |
| 07/2020 E | To review the Licence with Chesterfield Borough Council Room 11 & 12 due to expire 31st March 2020 **RECOMMENDATION**   1. That Members approve the request to extend the Licence for Chesterfield Borough Council to 31st October 2021 |
| 08/2020 E | To review the Lease with Alfreton House Tea Rooms due to expire 12th July 2020 **RECOMMENDATION**   1. That members approve the an extension of the Lease for Alfreton House Tea Rooms for a further 2 years 2. That as advised by AVBC the current lease which is an implied periodic tenancy is severed and restarted . That Chapmann and Chubb are instructed to execute this |
| 09/2020 E | To review the Lease with Lunar Technology due to expire 31st May 2020 **RECOMMENDATION**   1. That members approve an extension of the Lease for Lunar Technology for a further 2 years 2. That as advised by AVBC the current lease which is an implied periodic tenancy is severed and restarted. That Chapmann and Chubb are instructed to execute this 3. That the arrangements with DUWC and Foodbank are noted |
| 10/2020 E | To ratify cost of flooring and decoration of Room 14 and to consider new flooring for:Public toilets (Rodgers Lane)KitchenUpstairs toiletsStairs **RECOMMENDATION**   1. That Members approve the spend from the properties Budget of £882.17 2019/2020 for the flooring of Room 14 2. That the quotes are accepted for new flooring for:   Upstairs Kitchen £407.17  Upstairs Toilets £642.91  Stairs £337.92  Skip required for waste £228.00  Total £1616.00  From the properties budget 2020/2021 |
| 11/2020 E | To receive details of the Liaison Forum for Town and Parish Councils 30.03.2020 **RECOMMENDATION**   1. That Staff are offered the opportunity to attend and Members confirm if they can attend through the Office |
| 12/2020 E | To consider a protocol for the Death of the Sovereign or Senior National Figure **RECOMMENDATION**   1. That the policy is amended to reflect that the Town Council will acknowledge the death of the Sovereign, Spouse and next in line to the throne and offer a book of condolence in Alfreton House |
| 13/2020 E | To receive the Legionella risk assessment **RECOMMENDATION**   1. That the assessment is noted and actions taken to rectify 2. That the water supply on the allotments sites is assessed |
| 14/2020 E | To receive the Monitoring Report and Staff Hours **RECOMMENDATION**   1. That Head of Paid Service meet with Lead Members to review and update the monitoring report |