

ANNUAL MEETING OF ALFRETON TOWN COUNCIL ON 19TH MAY 2015 AT 7.00PM

Present:

Councillors M Bennett, P Bennett, G Dolman, P Hunt, M Kerry, S Marshall-Clarke, K Moss, C O'Brien, J Smith, J Walker, S Walker, K Wood

ORDER OF BUSINESS

1. To elect a Town Mayor

Resolved

That Councillor Marlene Bennett MBE is elected as Town Mayor for 2015/2016

2. To receive the Town Mayor's declaration of acceptance of office.

Councillor Marlene Bennett MBE accepted the position of Town Mayor.

3. To receive apologies for absence.

Members ACCEPTED apologies from:

Councillor J Gdula – (family commitment)

4. To receive any declarations of interest from Members

Councillor S Marshall-Clarke declared a personal interest in item 29f(i)

29f (i) To agree a future meeting date to review the following documents:

Derbyshire Pension Fund

The Town Clerk informed the meeting that as this is a timetabling matter, no discussion would take place at this meeting regarding this matter.

5. To consider any variation in order of business

Members RESOLVED:

Items to be heard in exclusion

25b To receive a report on Christmas Lights

29e To receive and approve the Cleaning Contract 2015/2016

will be taken at the end of the meeting after all other items have been discussed

Item 20 To hear from a representative of the Police will be heard early in the agenda.

That a letter of thanks is sent to those Members not re-elected to the Council.

6. To consider any items which should be taken in exclusion of the press and public.

RESOLVED

25b To receive a report on Christmas Lights

29e To receive and approve the Cleaning Contract 2015/2016

7. To elect a Deputy Town Mayor

Members considered the nominations

RESOLVED

To elect Councillor Mary Kerry as Deputy Town Mayor

8. To elect a Leader of the Council.

RESOLVED

To elect Councillor Scott Walker as Leader of the Council

9. To elect a Deputy Leader of the Council.

RESOLVED

To elect Councillor Gail Dolman as Deputy Leader of the Council

10. Public Participation.

There was none

11. To appoint Lead Members to the Executive Committee for the following

RESOLVED

Properties – Councillor K Wood

Environment, Sport and Recreation. – Councillor S Marshall-Clarke

Finance and Personnel – Councillor M Kerry

Christmas Lights – Councillor J Walker

Village Green – Working Party: Councillors G Dolman, P Hunt, S Marshall-Clarke,

J Walker and S Walker

Health and Safety – G Dolman

The Mayor, Deputy Mayor, Leader and Deputy Leader will be ex-officio voting Members of the Executive Committee.

12. To appoint Lead Members with delegated powers for

The 2015 Christmas Event

RESOLVED

Councillor G Dolman

13. To appoint a Chair of the Planning Committee who will be an ex-officio voting member of the Executive Committee.

RESOLVED

Councillor J Smith

All eligible members will be invited to Planning Meetings.

14. To note the process for Planning Consultations.

RESOLVED

Planning applications will be placed on the agenda

All eligible members will be invited to Planning Meetings

15. To appoint Support Members to the following portfolios

RESOLVED

Properties – Councillor S Walker

Environment, Sport and Recreation – Councillor P Hunt

Finance and Personnel – Councillor G Dolman

Planning – Councillor S Walker

Christmas Lights – Councillor J Smith

16. To Appoint three members to the Communications Committee

RESOLVED

Councillors P Hunt, J Smith and S Walker

17. To approve a programme of Ordinary Meetings of the Council and Executive Committee for the year (Draft calendar enclosed).

RESOLVED

The meetings calendar was accepted with a change to June's Council meeting from 9th to 23rd

18. To receive nominations of councillors and make appointments to serve on the following Outside Bodies

Members considered the nominations and **RESOLVED**

- i. ACTS – Councillor M Bennett
 - ii. Alfreton Community Forum – S Marshall Clarke
 - iii. Alfreton & District Heritage Trust – Councillors J Smith and S Walker
 - iv. Amber Valley Access – Councillor P Bennett
 - v. Pubwatch – Councillor A Richardson
 - vi. Police Liaison – Councillor S Marshall- Clarke
 - vii. Derbyshire Unemployed Workers Centre – Councillor S Marshall Clarke
 - viii. Alfreton Community Association – Councillor S Walker
 - ix. Pentrich Revolution – Councillor K Wood
 - x. Alfreton Air Cadets – Councillor C O'Brien
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19. To set a date for the Tour of the Town

RESOLVED

30th June 2015 at 6pm from Alfreton House

All Councillors to confirm if they can attend

20. To hear from a representative of Derbyshire Police should one be available.

Item heard at point 5.

Increase in shoplifting and use of bikes in the precinct.

Members reported an assault on Severn Square, trespassing on the roof of Alfreton Library and damage outside Alfreton House.

21. To read and consider the Minutes of the last meeting of Alfreton Town Council held on Tuesday 14th April 2015, a copy has been circulated to each Member with the summons to attend the meeting; the Minutes may be taken as read.

Members **APPROVED** the minutes

22. After consideration to approve the signature of the Minutes by the person presiding as a correct record.

RESOLVED

The minutes are confirmed as a correct record

23. To consider an update report from the Town Clerk on progress on the actions arising from the above minutes.

Trent buses – a new date will be agreed

Legionella – quotes will be available at the Executive Meeting 26/05/15

Staff hours were NOTED and discussed along with the assistance to Somercotes Parish Council.

Somercotes Parish Council will be invoiced monthly.

24. To dispose of business, if any, remaining from the last meeting.

There was none

25. To receive and consider reports and minutes of committees.

- a) Christmas Light Meeting held on Wednesday 15th April 2015.

- Members **APPROVED** the minutes
- b) To receive a report on Christmas Lights – LITE contractual payment
Item taken in exclusion of the press and public

26. To consider resolutions, if any, from the Parish Meeting held prior to this meeting.

There was none

27. To receive reports from representatives on Outside Bodies.

RESOLVED

That an officer writes to all Outside Bodies and requests a calendar of meeting dates
That a Member is designated for DCC Forum at a future meeting

28. The General Power of Competence – to consider a recommendation

Members recorded a vote – all in favour

RESOLVED

Alfreton Town Council resolves from 19th May 2015, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence)(Prescribed Conditions) Order 2012, to adopt the General Power of Competence.

29. To receive and consider additional agenda items in the order in which they have been notified

a) To receive and approve the Income and Expenditure Account for the year ending 31st March 2015, the Annual Return and to complete the Annual Governance Statement.

Members **APPROVED** the Income and Expenditure Account for the year ending 31st March 2015 and thanked staff for their continued support and hard work.

RESOLVED

- i. That the Town Mayor as Chair of the meeting signs the Accounting Statement for 2014/2015
- ii. That the Town Mayor as Chair of the Meeting is authorised to sign the Annual Governance Statement

b) To receive a report from the Internal Auditor on the financial year 2014/2015.

Members **ACCEPTED** and **NOTED** the report

c) To consider a payment of £200.00 for St Georges Day Parade

Members considered the request

RESOLVED

Members accepted and approved the request of £200.00 to 1401 Squadron ATC

d) To receive remuneration details from Amber Valley Borough Council

The report was **NOTED**

e) To receive and approve the cleaner contract (DCC)2015/2016

Item taken in exclusion of the press and public

f) To agree a future meeting date to review the following documents:

1. **Derbyshire Pension Fund**
Full Council July 2015
2. **Financial Regulations**
Full Council November 2015
3. **Standing Orders**
Full Council September 2015
4. **Health and Safety Policy and Rules**
Full Council November 2015
5. **Insurance**
Full Council October 2015
6. **Risk Assessments**
Monthly

30. To authorise the signing of orders for payment.

RESOLVED

- i. The accounts shown in the minutes were received and Payments for April were approved for £23980.72
- ii. That regular payments throughout the year are required to:

BUDGET	REASON/PAYEE
Personnel	Staff salaries HMRC – Tax and NI DCC – Pensions GMB – Union fees
Environment	Shelter Maintenance - cleaning EON – unmetered supply JRB enterprises – dog bags Belmont Mower – repairs Bedding plants
Properties and Utilities	British Gas – gas and electric Severn Trent – water AVBC – Rates Zedal and Achem – Housekeeping Amicus Pest Control D Basta – Windows Keepsafe Security
Admin	Sterling Business Group- photocopier AOL –email British Telecom – phone Viking and Key – stationery
Allotments	Vernon Skip Hire