



**ANNUAL MEETING OF ALFRETON TOWN COUNCIL HELD ON 16
MAY 2017 IN ROOM 1 AT 6:45PM**

ORDER OF BUSINESS

Present:

Councillors M Bennett, D Dolman, J Dolman, J Gdula (arrived later), P Hunt, M Kerry, S Marshall-Clarke (arrived later), K Moss, C O'Brien, J Walker, K Wood

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1. To elect a Town Mayor
That Councillor J Walker is elected as Town Mayor

 2. To receive the Town Mayor`s declaration of acceptance of office.
Councillor J Walker accepted the post of Town Mayor

 3. To receive apologies for absence.
Councillor P Bennett (leave of absence), S Walker (other commitment), P Woodhouse (other commitment)

 4. To receive any declarations of interest from Members
RESOLVED
Councillor J Walker Item 29 – Planning Matters

 5. To consider any variation in order of business
There was none

 6. To consider any items which should be taken in exclusion of the press and public.
RESOLVED
27d To receive a report on Christmas Lights Replacements 2017/2018 Onwards

 - Items 7 to 15 were taken in block

 7. To elect a Deputy Town Mayor
RESOLVED
That Councillor M Kerry is appointed as Deputy Town Mayor

 8. To elect a Leader of the Council.
RESOLVED
That Councillor S Walker is appointed as Leader

 9. To elect a Deputy Leader of the Council.
RESOLVED
That Councillor G Dolman is appointed as Deputy Leader

 10. Public Participation.
RESOLVED
Mr J Rayson thanked the council for their work and commitment on the Village Green and grant for Alfreton Heritage Centre

 11. To appoint Lead Members to the Executive Committee for the following:
Properties
RESOLVED
That the following Councillors are appointed
Lead member M Bennett
Support Member P Woodhouse

Environment, Sport and Recreation

RESOLVED

That the following Councillors are appointed

Lead member S Marshall-Clarke

Support Member P Hunt

Finance and Personnel

RESOLVED

That the following Councillors are appointed

Lead member M Kerry

Support Member G Dolman

Christmas Lights

RESOLVED

That the following Councillors are appointed

Lead member J Walker

Support Member S Walker

Village Green

RESOLVED

That the following Councillors are appointed

Lead member S Walker

Support Member J Walker

Health and Safety

RESOLVED

That the following Councillors are appointed

Lead member G Dolman

Support Member M Bennett

The Mayor, Deputy Mayor, Leader and Deputy Leader will be ex-officio voting Members of the Executive Committee.

12. To appoint Lead Members with delegated powers for

RESOLVED

That the following Councillors are appointed

2017 Christmas Event G Dolman

Communications Committee S Walker and G Dolman

13. To appoint a Chair of the Planning Committee who will be an ex-officio voting member of the Executive Committee.

RESOLVED

That the following Councillors are appointed

Chair M Bennett

Vice-Chair G Dolman

14. To appoint five members to serve on the Planning Committee

RESOLVED

That the following Councillors are appointed

J Dolman, C O'Brien, S Marshall-Clarke, K Moss & P Woodhouse

15.To appoint Support Members to the following portfolios
As detailed above

16.To approve a programme of ordinary meetings of the Council and Executive Committee for the year

RESOLVED

The calendar was approved for 2016/2017

17.To receive nominations of councillors and make appointments to serve on the following Outside Bodies

RESOLVED

That the following Councillors are appointed

- i. ACTS M Bennett
 - ii. Alfreton Community Forum S Marshall-Clarke
 - iii. Alfreton & District Heritage Trust K Wood
 - iv. Amber Valley Access Mayor or Nominee
 - v. Pubwatch A Richardson
 - vi. Police Liaison S Marshall-Clarke
 - vii. Derbyshire Unemployed Workers Centre S Marshall Clarke or Nominee
 - viii. Alfreton Community Association S Walker or Nominee
Pentrich K Wood
-

18.To set a date for the Tour of the Town

RESOLVED

That the tour of the town is conducted in two parts with Councillors
S Walker and P Hunt with 2 staff members
J Walker and K Wood with 2 staff members
Dates will be arranged with those members

S Marshall-Clarke joined the meeting

19.To hear from a representative of Derbyshire Police should one be available

The Police gave their apologies

2 items were raised

Nuttall Street issues have been raised with the Police

Welfare Park anti-social behaviour and fencing damaged

J Gdula joined the meeting

RESOLVED

That a letter is sent to the Police and Crime Commissioner along with Amber Valley Borough Council to request criteria for parking

20.To read and consider the Minutes of the last meeting of Alfreton Town Council held on Tuesday 11th April 2017, a copy has been circulated to each Member with the summons to attend the meeting; the Minutes may be taken as read.

RESOLVED

The minutes were read

21. After consideration to approve the signature of the Minutes by the person presiding as a correct record.

RESOLVED

That the minutes are approved

22. To consider an update report from the Town Clerk on progress on the actions arising from the above minutes.

Members heard from the Town Clerk regarding a meeting to finalise the Village Green transfer

23. To dispose of business, if any, remaining from the last meeting.

There were none

24. To receive and consider reports and minutes of committees.

There were none

25. To consider resolutions, if any, from the Parish Meeting held prior to this meeting

There were none

26. To receive reports from representatives on Outside Bodies.

Councillor S Marshall Clarke updated the meeting regarding Derbyshire Unemployed Workers Centre

27. To receive and consider additional agenda items in the order in which they have been notified

a) To receive and approve the Income and Expenditure Account for the year ending 31st March 2017, the Annual Governance Statement and Annual Return and to complete in that order

RESOLVED

Members approved the Income and Expenditure Account, Annual Governance Statement and Annual Return in that order

b) To receive the Internal Audit completed by the Lead Member for Finance & Personnel

Members heard about an emergency item relating to the Fire Alarm

RESOLVED

i. The Internal Audit was approved

c) To receive a report from the Internal Auditor on the financial year 2016/2017

Members thanked staff on their control of the Council finances

RESOLVED

That the report is received and noted

d) To receive a report on Christmas Lights Replacements 2017/2018 onwards

THIS ITEM WAS HEARD IN EXCLUSION

e) To receive and approve the meetings calendar for 2017/18

This was heard at item 16

f) To consider a grant application from:

More information has been received as this item was deferred

i. Carousel Craft Group

RESOLVED

That a grant is awarded of £200.00

28. To authorise the signing of orders for payment.

a. To receive and approve payments for April £19302.84

Members heard about an emergency item relating to the Fire Alarm

RESOLVED

i. That the report is received and approved

ii. That the Fire Alarm replacement was ratified and costs noted

b. To accept regular payments throughout the year to the following:

RESOLVED

That regular payments are made to the following:

BUDGET	REASON/PAYEE
Personnel	Staff salaries HMRC – Tax and NI DCC – Pensions and cleaning contract GMB – Union fees Rockfall Ltd – PPE equipment
Environment	Shelter Maintenance - cleaning EON – unmetered supply JRB enterprises – dog bags Belmont Mower – repairs Growell – fertilisers and compost Bedding plants
Properties and Utilities	British Gas – gas and electric Severn Trent – water AVBC – Rates Zedal and Achem – Housekeeping Amicus Pest Control D Basta – Windows Keepsafe – Alarm and key holding O’Heap – Extinguisher servicing Gee Security – CCTV repairs and servicing Veolia – confidential shredding
Admin	Sterling Business Group- photocopier Talktalk - Broadband British Telecom – phone Viking and Key – stationery AVBC - Trade waste Inspire Web Design – Web hosting B Woodcock - Audit
Allotments	Vernon Skip Hire Forest Farm Tree Servicing – Hedge cutting Crabtree
Membership	Nalc (national association of local councils) Allotment Society DALC (Derbyshire Association of Local Councils) AA Open Spaces Society SLCC (Society of Local Council Clerks) A.C.T.S Amber Valley Access Group
Motor Vehicle	Mot and repairs Service and repairs

29. To consider Planning Applications

Councillor J Walker remained in the meeting but took no part

RESOLVED

Application Reference: AVA/2017/0431

The Town Council is concerned about the continual erosion of the car parking provision within the original planning approval, which follows many deviations and failure to provide planning gain such as the promised town clock. These changes impact negatively on the local community in particular local residents who are subjected to overflow car parking from the decreasing car park provision.

30. To consider 4 topics for Communication

New Mayor

Audit completion

Parish Meeting

Christmas Lights
